

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**April 26, 2016**

---

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held April 26, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President**  
**Bob Paleck, Vice President**  
**Larry Averitt, Secretary**  
**Dan Murphy, Director**  
**Rosemary Lohrke, Director**  
**Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager**  
**Don Rose, Engineering & Operations Manager**  
**Daniel Huggett, Manager of Finance & Administration**  
**Angela Hadley, Executive Assistant**

Others present:

**Martha VanNatta, Linda Perry**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:10 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for March 2016 in the amount of \$473,031.90
- Members to be voted in 23
- Members to be voted out 35

Dan Huggett, Manager of Finance & Administration reported:

Operating TIER for March is 2.20. This is .24 more than the 2016 budget of 1.96. The increase is due to revenue coming in over budget and cost of power in under budget. The increase in operation costs is due to outages. This is offset by patronage capital received from Federated Insurance.

- Our year to date TIER is 2.89. This is .35 more than the 2016 budget of 2.54. Outage and training costs in maintenance were offset by three factors: 1) Revenue is over budget by about \$28,000; 2) Cost of power is under budget by about \$48,000; 3) the credit WOEC received from BPA for the direct install program. Our first quarter is showing a good start to the year.
- Staff continues to process year end reports. Federal Form 990 were presented to all directors for review and planned to be filed by the end of the week.
- Staff received the first drawdown on the new AF8 loan in the amount of \$1,200,000. The interest rate for this drawdown is 2.219%. A second request in the amount of \$500,000 has been submitted to RUS as of April 13, 2016.
- Staff met with Monty Reher, our Federated Insurance rep to discuss annual insurance review.

**CALLED TO ORDER**

**CONSENT AGENDA**

**FINANCIAL REPORT**

Write-Offs list for the March billing thru April 8, 2016 was presented. Upon motion by Dan Murphy and second by Larry Averitt, the write off list of \$4,076.93 was approved. The motion passed unanimously.

**WRITE OFFS**

Don Rose, Engineering and Operations Manager reported:

**OPERATIONS REPORT**

- We experienced twenty-one (21) power interruptions during the month of March, which resulted in over 515,263 total outage minutes (8,587.72 member outage hours).
- We had two different High School students ride along with the crew on March 30<sup>th</sup> and 31<sup>st</sup> to see what is involved with Power line work.
- The crew set some poles for the Vernonia High School for their new backstop on the ball diamond on April 7<sup>th</sup>.
- Andy Larson is giving a presentation at the St. Helens High School Career Expo on April 26<sup>th</sup>.
- BPA is replacing some poles on the transmission line feeding Timber sub. Timber sub will be fed from Warren sub from April 11<sup>th</sup> to the 16<sup>th</sup>.
- BPA has requested an interruption on the Necanicum sub to change out the bad switch and do some transformer maintenance
- On the evening of April 27<sup>th</sup>.
- We are working with FEMA to get more storm repairs done. The preliminary paperwork will be submitted soon.

The safety meeting & safety committee meetings were held on March 3, 2016. The minutes were reviewed and accepted by the Chair

**SAFETY MEETING**

Upon motion by Jim Buxton and seconded by Rosemary Lohrke, Policy #206, *Employee Physical Examinations* & Policy #214, *Employee Drivers Policy*, was accepted as presented. Motion passed unanimously

**POLICY REVIEW #206 & #214**

