

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

September 27, 2016

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held September 27, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Dan Murphy, Vice President
Larry Averitt, Secretary
Brian Baker, Director
Nicholas Galaday, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Dan Huggett, Manager of Finance & Administration
Don Rose, Engineering & Operations Manager
Angela Ames, Executive Assistant**

Others present:

Martha VanNatta, Linda Perry

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:28 p.m.

The consent agenda was approved by unanimous consent with one addition.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for July 2016 in the amount of \$316,510.74
- General fund checks for August 2016 in the amount of \$377,407.97
- July Members to be voted in 31
- July Members to be voted out 30
- August Members to be voted in 50
- August Members to be voted out 30

Dan Huggett, Manager of Finance & Administration reported:

- Received a check for \$208,193 from the Dissolution of PRC and paid down the Line of Credit another \$300,000. This results in an Extraordinary Income for the year.
- Received FEMA money and paid off the Line of Credit in September.
- Ordered new Credit Card processing equipment and plan to have it installed by the New Year. This will allow each of the four clerical staff to process transactions from their own desks at the same time and will save about \$1,500 per month, or nearly \$20,000 a year in reduced fees.
- August Cost of Power is \$6K above budget and \$13K above last year. This is due to the changes in the BPA Shaping Charges that were reduced year over year.
- Hired Judi Gwin as the second Front Desk Clerk on August 25th.

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

Director, Larry Averitt proposed WOEC recognizes Bob Paleck’s dedication during his time as a former WOEC Director and PNGC Representative. Upon discussion it was unanimously agreed that the WOEC Board of Directors will honor him with a gift.

FORMER WOEC DIRECTOR APPRECIATION

Write-Offs list for the July billing thru August 10, 2016 was presented. Upon motion by Larry Averitt and second by Jim Buxton the write off list of \$3,480.40 was approved. The motion passed unanimously.

WRITE OFFS

Write-Offs list for the August billing thru September 10, 2016 was presented. Upon motion by Dan Murphy and second by Jim Buxton the write off list of \$2,683.42 was approved. The motion passed unanimously.

A discussion took place on paying out Capital Credits.

CAPITAL CREDITS

Don Rose, Engineering & Operations Manager reported:

OPERATIONS REPORT

- We cut Robinson Brothers tree crews back to one crew on September 12th to keep within our budget.
- Christenson Electric is setting new poles along Timber Rd in a joint use project with Frontier Communications.
- Full Bore Underground Services are setting vaults at the Tunnel project and Necanicum Substation, then they will start boring in the conduit.
- Christenson Electric will install the primary and terminate it on these projects after they have finished Timber Rd and Hayward Rd.
- ILB is installing the pipe and vaults for the Timber-Elsie bypass and plans to be installing the primary cable by the end of next month.
- Robinson Brothers is installing conduit and pedestals along Hwy 47 by Apiary Rd in another joint use project with Frontier. Then they are done WOEC will install the U/G primary and eliminate the overhead line that runs cross-country through heavy trees.
- Mike Pihl Logging is removing 12 danger trees on the Timber-Elsie line that were left behind when the State logged that area.

