

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.  
May 23, 2017

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A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held May 23, 2017 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

The directors and offices attendance:

Robert VanNatta	President, District 2	Present
Brett Costley	Director, District 4	Present
Larry Heesacker	Director, District 7	Present
Brian Baker	Director, District 1	Present
Jim Buxton	Vice President, District 3	Present
Nicholas Galaday	Director, District 5	Present
Rosemary Lohrke	Secretary, District 6	Present

Staff attendance:

Bob Perry	General Manager	Present
Daniel Huggett	Manager of Finance & Admin	Present
Don Rose	Engineering & Operations Manager	Present
Angela Ames	Executive Assistant	Present

Others present: Martha VanNatta, Linda Perry, Monty Reher

President VanNatta opened the meeting with the Flag Salute and by determining a quorum was present. He opened the floor to Member participation	<b>OPENING CEREMONY</b>
No Member Participation.	<b>MEMBER PARTICIPATION</b>
President VanNatta called the Meeting to order at 7:00 p.m.	<b>CALL TO ORDER</b>
Monty Reher from Federated Insurance discussed the annual review of WOEC's Liability Insurance and answered questions and concerns.	<b>FEDERATED INSURANCE ANNUAL REVIEW</b>
Regular Session Recessed for CBB Meeting at 7:55 pm	<b>REGULAR SESSION RECESSED FOR CBB MEETING</b>
Regular Session called to order at 8:35 pm	<b>REGULAR SESSION CALLED TO ORDER</b>
<p>The consent agenda was approved by unanimous consent:</p> <ul style="list-style-type: none"> <li>• Meeting agenda;</li> <li>• Minutes of Last Regular Meeting;</li> <li>• Credit Card accounting</li> <li>• General Fund checks for April 2017 in the amount of; \$477,420.17</li> <li>• April Members voted in of 18</li> <li>• April Members voted out of 26</li> </ul>	<b>CONSENT ADGENDA</b>
<p>Dan Huggett, Manager of Finance and Administration reported:</p> <ul style="list-style-type: none"> <li>• Current Month Revenues are above budget by \$16K, and above last year by \$105K.</li> <li>• YTD Tier is 1.02 (target of 1.25 minimum) and Operating Tier is 0.93 (target of 1.10 minimum).</li> <li>• The Form 990 was filed May 12, 2017.</li> </ul>	<b>FINANCIAL REPORT</b>

<ul style="list-style-type: none"> <li>• Discussed Membership fees and how they are processed and reconciled. We are reviewing how we handle the Vote In and Vote Out transactions.</li> <li>• The May billing included the Power Up Program for the first time.</li> <li>• The Patronage Capital Credit Allocation Notice is scheduled to be mailed on May 23, 2017.</li> </ul>	
<p>Write off list for the month ending in April was presented. Upon motion by Rosemary Lohrke and seconded by Brett Costley, the write off list of \$779.32 was approved.</p>	<p><b>WRITE OFFS</b></p>
<p>Don Rose, Engineering and Operations Manager report:</p> <ul style="list-style-type: none"> <li>• New Lineman joined WOEC on May 31, 2017</li> <li>• There has been an increase in people requiring estimates for new service.</li> <li>• Andy Larsen, Greg Schaumburg and myself recently received training as safety observers in the Resap program.</li> <li>• On May 3, 2017 we had a tree from outside the right of way come down in the Chapman area. It brought the 34.5 kv Transmission line down into the 12.2 kv Distribution. Before the breaker could operate, there was a short power surge causing some damage to some consumers.</li> </ul>	<p><b>OPERATIONS REPORT</b></p>
<p>The safety meeting &amp; safety committee meeting were held on April 6, 2017. The minutes were reviewed and accepted by the Chair.</p>	<p><b>SAFETY MEETING MINUTES</b></p>
<p>Upon motion by Brett Costley and seconded by Jim Buxton, Policy #403, <i>Control Of Special Construction Funds</i>, was accepted as presented. Policy #503, <i>Donations &amp; Contributions</i>, was accepted as revised. Motion passed unanimously.</p>	<p><b>POLICY REVIEW</b></p>
<p>A PNGC Board Summary was provided in board book</p>	<p><b>PNGC</b></p>
<p>A discussion on producing a 75 Year History book of WOEC took place. Upon motion by Brain Baker and seconded by Rosemary Lohrke to authorize publication; motion failed with 4 No votes.</p>	<p><b>75 YEAR ANNIVERSARY WOEC HISTORY BOOK</b></p>

Jim Buxton moved and Rosemary Lohrke seconded the motion to appoint Robert Perry as the NRECA Voting Delegate and Robert VanNatta as the Alternate for the special election to be held at the ORECA Mid-year meeting. Motion passed unanimously.	<b>2017 NRECA VOTING DELEGATE</b>
Regular Session adjourned at 10:05 p.m.	<b>REGULAR MEETING ADJOURNMENT</b>
Executive Session called to order at 10:05 p.m.	<b>EXECUTIVE SESSION</b>
The meeting adjournment at 10:25 p.m.	<b>ADJOURNMENT</b>

Approved by:

President: \_\_\_s/Robert VanNatta\_\_\_\_\_

Secretary: \_\_\_s/Rosemary Lohrke\_\_\_\_\_