

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**May 24, 2016**

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A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held May 24, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President**  
**Bob Paleck, Vice President**  
**Larry Averitt, Secretary**  
**Dan Murphy, Director**  
**Rosemary Lohrke, Director**  
**Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager**  
**Don Rose, Engineering & Operations Manager**  
**Daniel Huggett, Manager of Finance & Administration**  
**Angela Hadley, Executive Assistant**

Others present:

**Martha VanNatta, Linda Perry, John & Kellie Murray**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:10 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for April 2016 in the amount of \$1,088,649.58
- Members to be voted in 25
- Members to be voted out 34

Dan Huggett, Manager of Finance & Administration reported:

- Operating TIER for April is 1.27. Current Month Revenues are below budget, but above last year. Operating Margin for April is slightly lower than 2015.
- Our year to date TIER is 2.50. Revenues YTD are running at budget and ahead of 2015. Operating Margin is better than budget and 2015.
- All 2015 Year End reports are done and filed.
- Staff received the second drawdown on the new AF8 loan in the amount of \$500,000. The interest rate for this drawdown is 2.292% and matures in January 2050. The loan is paid quarterly starting in June 2016 (interest only until December 2017).
- CoBank's Line of Credit Activation forms were presented at the meeting and signed as instructed. Directors are in favor of this decision.
- A Workers Comp Premium Audit is scheduled for May 31, 2016.
- Direct Deposit forms will be sent to Directors. This will eliminate the processing and mailing of pay and reimbursement checks.
- Directors were asked to submit a list of budget concerns and questions before the Budget Committee meets.
- A discussion took place of performing a 10 year budget each year.

**CALLED TO ORDER**

**CONSENT AGENDA**

**FINANCIAL REPORT**

Write-Offs list for the March billing thru May 10, 2016 was presented. Upon motion by Rosemary Lohrke and second by Jim Buxton the write off list of \$2,372.53 was approved. The motion passed unanimously.

**WRITE OFFS**

Don Rose, Engineering and Operations Manager reported:

**OPERATIONS REPORT**

- We experienced eleven (11) power interruptions during the month of April, which resulted in over 163,483 total outage minutes (2,724.72 member outage hours).
- April 27, 2016 BPA changed out the high side switch to the substation. The planned outage for repairs went well.
- May 24, 2016 I met with the FEMA team at the slide site of the Timber-Elsie line for an assessment of the situation. We are working with them to get more storm repairs done.
- FEMA approved the office cleanup due to the flood and they are paying for it.

The safety meeting & safety committee meetings were held on April 7, 2016. The minutes were reviewed and accepted by the Chair

**SAFETY MEETING**

Upon motion by Jim Buxton and seconded by Bob Paleck, Policy #212, *Fitness For Duty* & Policy #306, *PCB Program*, was accepted as presented. Motion passed unanimously

**POLICY REVIEW #212 & #306**

Director Paleck spoke of the recent BOp ruling. He also spoke of the status of the REC Allocation for calendar year 2015 and provided a handout at the meeting.

**PNGC**

Adjourned 8:15 pm

**ADJOURNMENT**

Approved:          President                  Secretary

s/Robert VanNatta      s/Larry Averitt