MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.
May 22, 2018

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held May 22, 2018 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

The directors and offices attendance:

Robert VanNatta  President, District 2  Present
Brett Costley  Director, District 4  Present
Larry Heesacker  Director, District 7  Present
Brian Baker  Director, District 1  Absent
Jim Buxton  Vice President, District 3  Present
Nicholas Galaday  Director, District 5  Present
Rosemary Lohrke  Secretary, District 6  Present

Staff attendance:

Bob Perry  General Manager  Absent
Daniel Huggett  Manager of Finance & Admin  Present
Don Rose  Engineering & Operations Manager  Present
Angela England  Executive Assistant  Present

Others present:
President VanNatta opened the meeting with the Flag Salute and by determining a quorum was present. He opened the floor to Member participation.

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<th>OPENING CEREMONY</th>
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No member participation

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<th>MEMBER PARTICIPATION</th>
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President VanNatta called the Meeting to order at 7:38 p.m.

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<th>CALL TO ORDER</th>
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The consent agenda was approved by unanimous consent:

- Meeting agenda;
- Minutes of Last Regular Meeting;
- Credit Card accounting
- General Fund checks for April 2018 in the amount of; $958,654.24
- August Members voted in of 22
- August Members voted out of 22

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<th>CONSENT AGENDA</th>
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Dan Hugget, Manager of Finance and Administration reported:

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<tr>
<th>FINANCIAL REPORT</th>
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- Current Month Revenues are below budget by $86K, and below last year by $7K.
- YTD Tier is 2.57 (target of 1.25 minimum) and Operating Tier is 2.45 (target of 1.10 minimum).
- The Rate Change Meeting notice were included in bills that went out May 11th. The meeting is scheduled for Tuesday, May 29th at 6:00 pm to be held at Vernonia Fire Hall.
- We need to schedule the Nominating Meetings for District 1, 4 and 6. The plan is to include these notices in the June 11th Billing. Ballots are scheduled to go out August 1st and the Annual Meeting is scheduled to be held Saturday, August 18th at the Vernonia High School.
- Workers Comp audit is scheduled for June 13th. This will result in a premium adjustment.
- The Enterprise review with NISC is scheduled for June 18-22. This will consist of NISC sending two persons to review our Accounting and CIS setups and assisting us in determining the best practices to make in our accounting processes to get the best results from the software. We will
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<th>Use this as the basis for making changes to our Accounting Operations and procedures.</th>
<th>Change in Auditors/Request for Proposal to Be Issued</th>
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<td>With the Audit now completed, the Board may want to consider a change in Auditors. Board Action is needed to issue an RFP (request for proposal). Upon motion by Brett Costley and seconded by Nick Galaday, the cause of an RFP to be issued was approved. Motion passed unanimously.</td>
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<td>Write off list for the month ending in April was presented. Upon motion by Brett Costley and seconded by Rosemary Lohrke, the write off list of $2,733.58 was approved. Motion passed unanimously.</td>
<td>Write Offs</td>
</tr>
<tr>
<td>Estate Retirements list for May 2018 was presented. Upon motion by Rosemary Lohrke and seconded by Jim Buxton, the addition of $1,016.53 to the Estate Retirement list, making it a total of $18,332.23 was approved. Motion passed unanimously.</td>
<td>Estate Retirements</td>
</tr>
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<td>Upon motion by Nick Galaday and seconded by Rosemary Lohrke, the donation request from Elsie Fire Dept for $500 for their annual fireworks display was approved. Motion passed unanimously.</td>
<td>Donation Request from Elsie Fire Dept</td>
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| Don Rose, Operations Manager reported:  
  - Andy Larson attended a meeting with Columbia County to help with Job Fairs and such with the County to help get information about Apprenticeships to young adults graduating from school.  
  - After some discussion with one Lineman, I have convinced him to stay working here with WOEC.  
  - As you can see our outage minutes for April took a drastic drop, which is a good indication of system reliability. | Operations Report |
| Don Rose, Operations Manager proposed to the Board that WOEC purchase a used mower for $30,000. This will help WOEC to clear Right of Ways and save money and time. Upon motion by Brett Costley and seconded by Nick Galaday, the purchase of the used mower was approved. Motion passed unanimously. | Proposal to Purchase Used Mower |
| The safety meeting & safety committee meeting were held on March 23, 2018. The minutes were reviewed and accepted by the Chair. | Safety Meeting |
Upon motion by Jim Buxton and seconded by Rosemary Lohrke, Policy #212, *Fitness For Duty*, was accepted as revised. Upon motion by Brett Costley and seconded by Jim Buxton, Policy #306, *PCB Program* was accepted as presented. Motion passed with 5 yes votes and 1 no vote.

Resolution #18-02, Approval of 2018 Construction Work Plan, was presented. Upon motion by Brett Costley and seconded by Rosemary Lohrke, Resolution 18-02 was approved. Motion passed unanimously.

A discussion was held on the 2018 Rate Change. Board reviewed different scenarios that were provided in the board book. No action was taken.

The Meeting adjourned at 9:35 p.m.

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<th>POLICY REVIEW</th>
<th>RESOLUTION # 18-02</th>
<th>2018 RATE CHANGE</th>
<th>ADJOURNMENT</th>
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Approved by:

President:

Secretary: