

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

July 26, 2016

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held July 26, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Brian Baker, Director
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
Angela Hadley, Executive Assistant**

Others present:

Martha VanNatta, Linda Perry, Russell Green

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

CALLED TO ORDER

President VanNatta called the meeting to order at 7:05 p.m.

CONSENT AGENDA

The consent agenda was approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for June 2016 in the amount of \$602,435.03
- Members to be voted in 44
- Members to be voted out 42

Financial Report was provided in the board packet materials and a verbal report was not given.

FINANCIAL REPORT

Write-Offs list for the June billing thru July 10, 2016 was presented. Upon motion by Rosemary Lohrke moved and second by Larry Averitt the write off list of \$2,550.97 was approved. The motion passed unanimously.

WRITE OFFS

Don Rose, Engineering and Operations Manager reported:

OPERATIONS REPORT

- We experienced twenty-two (22) power interruptions during the month of June, which resulted in over 185,905 total outage minutes (3,098.42 member outage hours).
- The FEMA projects have been approved and we will be receiving 75% of the total cost of the projects.
- The bid for the Timber-Elsie underground bypass was won by International Line Builders and the project will not start till mid-September as the 4/0 underground primary will not be available till then. The bid for the pole replacement for Frontier Fiber on Timber Rd was won by Christenson and the job is in the process of starting.

- On July 26, 2016 we will have a pre-bid meeting with five contractors for three projects from the CWP. They are Hayward Rd cable replacement, the tunnel on Hwy 26 three phase line going underground, and underground backbone for Necanicum Substation.
- The hiring process for a new lineman has started.

The safety meeting & safety committee meetings were held on June 2, 2016. The minutes were reviewed and accepted by the Chair

Russell Green from CFC gave a presentation on the Key Ratio Trend Analysis. These are the annual ratios that shows a range of key system operating, expense, growth and other performance indicators that CFC provides to the cooperative.

Upon motion by Brian Baker and seconded by Jim Buxton, Policy #213, *Employee Training Program & Policy #309, Power Purchases from Cogeneration and Small Power Production Facilities* was accepted as revised. Motion passed unanimously.

Director Paleck received a letter from PRC announcing WOEC's patronage capital allocation for the fiscal year ending December 31, 2015. We will be receiving a check for \$212,730.

The PNGC Annual Meeting is coming up in October and all Directors and Management are invited.

Upon motion by Larry Averitt and seconded by Bob Paleck, the Service Rules & Regulations were accepted as revised. Motion passed unanimously.

SAFETY MEETING

**CFC KRTA
PRESENTATION**

**POLICY REVIEW #213
& #309**

**PRC PATRONAGE
CAPITAL ALLOCATION**

**PNGC ANNUAL
MEETING**

**SERVICE RULES &
REGULATIONS**

Rosemary Lohrke moved and Larry Averitt seconded the motion to approve the Election and Credentials Committee as presented. Motion passed unanimously.

ELECTION AND CREDENTIALS COMMITTEE

Upon motion by Rosemary Lohrke and seconded by Brian Baker, cancellation of August's Board Meeting in lieu of the Annual Meeting was accepted. Motion passed unanimously.

AUGUST BOARD MEETING CANCELATION

Regular Session Adjourned 8:30

REGULAR SESSION ADJOURNMENT

Executive Session 8:30 pm

EXECUTIVE SESSION

Adjourned 9:10 pm

ADJOURNMENT

Approved:

President

Secretary

