

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.
January 24, 2017

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held January 24, 2017 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

The directors and offices attendance:

Robert VanNatta	President, District 2	Present
Dan Murphy	Vice President, District 4	Present
Larry Averitt	Secretary, District 7	Not Present
Brian Baker	Director, District 1	Present
Jim Buxton	Director, District 3	Present
Nicholas Galaday	Director, District 5	Present
Rosemary Lohrke	Director, District 6	Present

Staff attendance:

Bob Perry	General Manager	Present
Daniel Huggett	Manager of Finance & Admin	Present
Don Rose	Engineering & Operations Manager	Present
Angela Ames	Executive Assistant	Present

Others present: Martha VanNatta, Linda Perry, Bob Paleck

<p>President VanNatta opened the meeting with the Flag Salute and by determining a quorum was present. He opened the floor to Member participation</p>	<p>OPENING CEREMONY</p>
<p>The Board and Management staff showed their appreciation for the years of service and dedication by presenting former Board Director, Bob Paleck, with a plaque and other gifts. Mr. Paleck was appreciative of the acknowledgment.</p>	<p>BOB PALECK APPRECIATION</p>
<p>President VanNatta called the Meeting to order at 7:10 p.m.</p>	<p>CALL TO ORDER</p>
<p>The consent agenda was approved by unanimous consent:</p> <ul style="list-style-type: none"> • Meeting agenda; • Minutes of Last Regular Meeting; • Credit Card accounting • General Fund checks for December 2016 in the amount of; \$699,107.60 • Nov Members voted in of 30 • Dec Members voted in of 25 • Nov Members voted out of 21 • Dec Members voted out of 23 	<p>CONSENT ADGENDA</p>
<p>Dan Huggett, Manager of Finance and Administration reported:</p> <ul style="list-style-type: none"> • Staff is working through the year-end process. • Scheduled to meet with the Auditor on January 26th. • Scheduled to meet with our Federated Rep on January 24th and this is our renewal year. • Total margin YTD is \$1,904,979. Without the FEMA reimbursement, margin would have been \$1,236,881 	<p>FINANACIAL REPORT</p>
<p>Write off list for the October billing thru November 10, 2016 was presented. Upon motion by Rosemary Lohrke and seconded by Jim Buxton, the write off list of \$883.38 was approved.</p>	<p>WRITE OFFS</p>

<p>Write off list for the November billing thru December 10, 2016 was presented. Upon motion by Rosemary Lohrke and seconded by Jim Buxton, the write off list of \$454.88 was approved.</p>	
<p>Don Rose, Engineering and Operations Manager report:</p> <ul style="list-style-type: none"> • We experienced nineteen (19) power interruptions during the month of December, which resulted in over 118,257 total outage minutes (1,970.95 outage hours). • Virgil Myers (Journeyman Lineman) started on January 15th. Colton Dewitt was indentured into the apprenticeship on the same day. • The Elsie substation was energized on January 19th. We will transfer the consumers back onto the Elsie substation following a short interruption. • The storm we had on January 10th created quite a bit of work for our crews. We had assistance from Forest Grove, Clatskanie and Columbia River. We also had a Christenson crew and a crew from ILB. Estimated cost of the storm is \$250,000.00. • Our load on the Pihl Rd metering point is approaching a level of concern, because of the Meads subdivision on Green Mountain Rd and marijuana growers on Hayward Rd. We are working with PGE on a solution. 	<p>OPERATIONS REPORT</p>
<p>The safety meeting & safety committee meetings were held on November 3, 2016 and December 8, 2016. The minutes were reviewed and accepted by the Chair.</p>	<p>SAFETY MEETING MINUTES</p>
<p>Upon motion by Brian Baker and seconded by Nick Galaday, Policy #101, <i>General Policy Statement</i>, Policy # 105, <i>Board Of Directors-Consultant Relationship</i>, Policy #203, <i>Compensation Administration</i>, Policy #216, <i>Improper Influence</i>, Policy #217, <i>HIPPA Compliance</i>, Policy #219, <i>On Call Policy</i>, & Policy #304, <i>Written Hazard Communication Program</i>, was accepted as revised and presented. Motion passed unanimously.</p>	<p>POLICY REVIEW</p>
<p>General Manager, Bob Perry reported that Beth Looney, CEO of PNGC would like to speak to the Board regarding blended rates.</p>	<p>PNGC</p>

Upon motion by Jim Buxton and seconded by Robert VanNatta, the 2016 Audit Engagement Letter was approved. Motion passed unanimously.	2016 AUDIT ENGAGEMENT LETTER
Director Dan Murphy announced that he is moving out of WOEC service territory, therefore he will be resigning at the February board meeting from the Board of Directors.	DIRECTOR DAN MURPHY
President VanNatta directed the General Manager to notify all the members in District #4 that there will be a vacancy on the board.	NOTIFICATION TO DISTRICT 4
A discussion took place and the board will make a decision at the February board meeting.	VICE PRESIDENT POSITION
President VanNatta explained the importance of the Board and Management staff of making individual donations to ACRE (Action Committee for Rural Electrification). ACRE creates the political fund that helps candidates in both State and Federal elections that support Electric Cooperatives interests. 2017 ACRE Contribution cards were dispersed.	ACRE
A discussion was held on Strategic Planning and a plan put in place to hold a strategic planning session this year. The date will be further reviewed in February's board meeting.	STRATEGIC PLANNING 2017
The meeting adjourned at 9:45 p.m.	ADJOURNMENT

Approved by:

President: s/Robert VanNatta

Secretary: s/Larry Averitt