

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

December 22, 2015

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held December 22, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Brian Baker, Director
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Executive Assistant**

Others present:

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:10 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for November 2015 in the amount of \$260,079.55
- Members to be voted in 30
- Members to be voted out 21

David Western, Manager of Finance & Administration reported:

- Operating TIER for November is 5.07 which is .17 more than the 2015 budget of 4.90.
- Our year to date TIER is 1.76. This is .20 less than the 2015 budget of 1.96. This is due to warmer weather YTD compared to 2014. We currently are meeting our Operating TIER ratios for 2015.
- Staff spent time moving furniture, files and documents around after about 2 inches of water came into the building on the west side. The Bear Creek Culvert over-flowed, which sent water towards WOEC.
- Staff is still waiting to hear from Jim Dellavedova, RUS Accountant, on when the audit will be re-scheduled.
- Staff posted the General Clerk position internally, as required by our union contract. The position was awarded to Billi Kohler, a former part-time employee at WOEC through the School to Work Program at Vernonia High School.
- Kellie Murray continues doing an outstanding job covering the Billing Clerks duties as well as her own.
- Staff will be working on getting Emergency FEMA grants, due to the flood.
- Due to training and flood, there were no Write Offs for November.

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

Don Rose, Engineering and Operations Manager reported:

- We experienced nineteen (19) power interruptions during the month of November, which resulted in over 552,683 total outage minutes (9,211.38 member outage hours).
- WOEC decorated the Vernonia Christmas Tree on December 3, 2015.
- Eric Budge progressed to Third Step in his Apprenticeship at the start of December.
- December 8, 2015 we had flooding and mudslides causing great havoc in our service area. Our crews, Forest Grove, RBC Tree crews and Potelco all worked diligently to restore service.
- The storm we had on November 17, 2015 cost the Co-op about \$30,000.00.

The safety meeting & safety committee meetings were held on November 5, 2015. The minutes were reviewed and accepted by the Chair

Upon motion by Brian Baker and seconded by Jim Buxton, Policy #310, *Weatherization And Energy Efficiency Program*, and Policy #406, *Financial Policy*, was accepted as presented with advised changes. Motion passed unanimously.

Director Paleck reported the PNGC FY 2015 audit to the Board. The auditor issued a clean and unmodified opinion, the highest form of assurance. The status on the Chipotle property was also reported.

The Board was presented with the documents comprising the RUS Federal Financing Bank Loan not to exceed \$4,017,000.00. Upon motion by Rosemary Lohrke and seconded by Dan Murphy, Resolution 15-05 Accepting the terms and conditions of the RUS Federal Financing Bank Loan not to exceed \$4,017,000.00, was adopted.

Vote: 5 in favor, 1 opposed, 1 sustained. Motion passes.

OPERATIONS REPORT

SAFETY MEETING

POLICY REVIEW #310 & #406

PRC-PNGC

RESOLUTION 15-05

The Board reviewed the disconnect procedures and late fee processing with Management.

DISCONNECT PROCEDURES & LATE FEES

President VanNatta explained the importance of the Board and Management staff of making individual donations to ACRE (Action Committee for Rural Electrification). ACRE creates the political fund that helps candidates in both State and Federal elections that support Electric Cooperatives interests. 2016 ACRE Contribution cards were dispersed.

ACRE

No one from WOEC will be attending the NRECA Annual Meeting that is being held in New Orleans in February. No action taken.

NRECA VOTING DELEGATE

No one from WOEC will be attending the NRTC Annual Meeting that is being held in New Orleans in February. No action taken.

NRTC VOTING DELEGATE

Regular Session Adjourned 8:20 pm

**REGULAR SESSION
ADJOURNED**

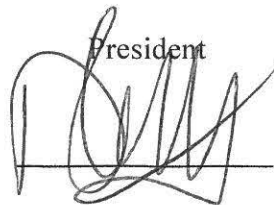
Executive Session 8:20 pm

EXECUTIVE SESSION

Adjourned 8:37 pm

ADJOURNMENT

Approved:

President


Secretary

