

July 2016

WEST ELECTRIC COOPERATIVE, INC.
VERNONIA, OREGON

POLICY NO. 213

EMPLOYEE TRAINING PROGRAM

I. Objective

To encourage employees to participate in continuing education and training programs for the benefit of both the employees and the Cooperative.

II. Policy Content

Circumstances and the extent under which the Cooperative will participate in the cost of education or training is as follows:

- A. When an employee is requested by the Cooperative to attend any trade school, training program, institute or course in preparation for another position in the organization, improvement in employee's present position or to prepare for technological changes involving his/her position, expenses, as defined in WOEC Policy #208, will be paid by the Cooperative.
- B. When an employee attends an apprenticeship training program under sponsorship of the cooperative, tuition and expenses for books and supplies will be paid for by the cooperative. Since attendance at such a program is strictly voluntary and for the benefit of the employee, the employee will attend on his/her own time with the exception of the apprenticeship yearly training session which will be paid at the regular time rate.
- C. An employee, of his/her own volition, attending any training course or any class at an accredited educational institution related to employment at the cooperative will be reimbursed reasonable tuition and supplies upon successful completion of each term of the course as deemed by the institution. The employee will attend such courses on his/her own time. The employee's supervisor will determine in advance of enrollment if a course will be eligible for reimbursement.

III. Responsibility

It will be the responsibility of each supervisor to investigate the request for training and forward to the general manager for approval. The general manager will be responsible for making recommendations for any changes required in this policy.

IV. Review Date

The provisions of this policy should be reviewed at the first board of directors meeting two years after last revision or review.

Date Adopted: 08/19/97
Date Revised: 07/18/00
Date Reviewed: 07/16/02
Date Reviewed: 07/19/04
Date Reviewed: 08/15/06
Date Reviewed: 08/15/08
Date Reviewed: 07/20/10
Date Reviewed: 07/17/12
Date Reviewed: 07/22/14

Attested: s/ Sam Hearing, Secretary
Attested: s/ Sam Hearing, Secretary
Attested: s/ Sam Hearing, Secretary
Attested: s/ Joe Riley, Secretary
Attested: s/ Randall Aultman, Secretary
Attested: s/ Dixie London, Secretary
Attested: s/ Bob Paleck, Secretary
Attested: s/ Bob Paleck, Secretary
Attested: s/ Larry Averitt, Secretary

Date Revised: 07/26/16

Attested: _____
Larry Averitt, Secretary

July 2016

WEST OREGON ELECTRIC COOPERATIVE, INC.
VERNONIA, OREGON

POLICY NO. 309

POWER PURCHASES FROM COGENERATION AND SMALL POWER PRODUCTION FACILITIES

I. Objective

It shall be the policy of WOEC to comply with all applicable federal and state laws and regulations in connection with proposals that WOEC purchase power from cogeneration and small power production facilities. These laws include the Federal Public Utility Regulatory Policies Act of 1978 (PURPA) and Oregon Revised Statutes 758.505-555 relating to Cogeneration and Small Power Production Facilities.

This policy is supplemental to WOEC Policy 311 – Net Metering. Should a conflict arise between policy provisions, the terms of the policy specific to the individual situation shall control.

II. Policy Content

- A. WOEC will consider and process all proposals from cogeneration or small power producers that are presented to WOEC. The guiding principle in evaluating such proposals shall be that WOEC must be in the same financial position after such purchases as it would have been had it not purchased from the qualifying facility of the cogenerator or small power producer. See the Order of Federal Energy Regulatory Commission in the petition of *Oglethorpe Power Corporation*, 32 FERC para. 61,103 (July 23, 1985).
- B. Cogeneration or small power producers must meet the minimum criteria adopted and prescribed in 18 CFR Part 292, Subpart B or successor, supplemental or replacement regulation.
- C. Cogeneration and small power producers are advised that the following factors bear on the purchase of power by WOEC from them:
 - 1. WOEC is a private member-owned cooperative corporation that serves only its members and does not serve the general public.
 - 2. WOEC service territory has been allocated to it by the Oregon Public Utility Commission.

3. WOEC is a signatory to wholesale power supply contracts with the Bonneville Power Administration (BPA) and the Pacific Northwest Generating Cooperative (PNGC). These contracts are, essentially, full requirements contracts. West Oregon's relationship with its power suppliers are governed by federal law, regulations and rules; and the terms and conditions of the various power supply contracts. WOEC must comply with all of these laws, regulations, and contract provisions; some may have a direct bearing on WOEC's ability to purchase power from others, the consequences of power purchases from others, and the timing of power purchases from others.
4. One of the consequences of WOEC's relationship with its power suppliers is that WOEC is considered a Preference Customer and as such receives numerous economic benefits from BPA. BPA's Preference Customers are entitled to certain preferences in their purchase of power from BPA; they may purchase power at more favorable prices and they are entitled to the benefit of various programs offered by BPA which may not be available at all, or available on a different basis, to BPA's other customers.
5. Because of WOEC's unique relationship with its power suppliers, WOEC's avoided cost is, at the minimum, the wholesale rate applicable to WOEC purchases.

D. Procedure for presentation of proposals for sale of power to WOEC by cogenerators and small power producers:

1. All proposals for sale of power must be in writing and signed by the proposed seller. The proposal must describe in detail the kind and amount of power proposed to be sold, how it is generated, how it is proposed to be delivered to WOEC (including the proposed interconnection and metering), the term of proposed sale, and the price of power.
2. WOEC will require certain provisions in the power purchase contract. These provisions include, without limitation:
 - a. That all costs of any kind in delivering the power to WOEC, including, without limitation, all interconnection costs, be paid by the power seller.
 - b. That WOEC own, maintain, and read the meter and pay for the power according to WOEC's usual billing practices.
 - c. That the transmission line for delivery of the power to WOEC's system, the interconnection and the metering be designed and

engineered to WOEC's standards and specifications and be subject to approval by WOEC.

- d. That the power seller furnish, install, operate and maintain in good order and repair and without cost to WOEC switching equipment, relays, locks and seals, breakers, automatic synchronizers, and other control and protective apparatus as shown by WOEC to be reasonably necessary for the operation of the qualifying facility in parallel with WOEC's system. Delivery shall be at a voltage, phase, power factor and frequency as specified by WOEC.
 - e. That the power be generated and delivered in accordance with the best industry practices for this type of power generation and delivery.
 - f. That the power purchase be subject to the requirements of WOEC's relationship with its various power suppliers and applicable federal, state and local law and regulations.
 - g. That in the event the power purchase changes WOEC's relationship or status with BPA to WOEC's economic disadvantage, then WOEC shall be reimbursed for any economic loss caused by the change, or if reimbursement is not practicable, then WOEC may at its election terminate the power purchase agreement.
- E. In order for WOEC to be in the same financial position it would have been in had it not purchased power from the cogenerator or small power producer, WOEC must require that all expenses of consummating the transaction be paid by the cogenerator or small power producer. Toward this end, WOEC requires an initial deposit of twenty-five thousand and no/100's dollars (\$25,000.00) to be submitted by the power seller with its written proposal. This deposit will be used by WOEC in evaluating and, upon qualification, completing the power purchase, including, but not limited to WOEC staff time spent on the matter, the cost of consultants reasonably necessary for evaluation, design or engineering of the project, legal expense and the like. Additional deposits may be required depending on the complexity of the transaction. If additional deposits are required they must be put up prior to any further processing of the proposal. Any funds remaining from such deposits after consummation of the transaction will be returned to the person who deposited the funds.
- F. A qualifying facility may use WOEC's transmission facilities to transmit energy and energy and capacity to another electric utility or to the Bonneville Power Administration on a cost related basis on the condition that the qualifying facility comply with all reasonable technical and other operational requirements of WOEC's system.

III. Responsibility

It will be the responsibility of the general manager and management staff to carry out this policy.

IV. Review Date

The provisions of this policy should be reviewed at the first board of directors meeting two years after the last revision or review.

Date Adopted:	12/17/91	
Date Revised:	07/21/98	Attested: s/ Sam Hearing, Secretary
Date Revised:	07/18/00	Attested: s/ Sam Hearing, Secretary
Date Revised:	07/16/02	Attested: s/ Sam Hearing, Secretary
Date Revised:	07/19/04	Attested: s/ Joe Riley, Secretary
Date Reviewed:	08/15/06	Attested: s/ Randall Aultman, Secretary
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Date Revised:	07/26/16	Attested: _____ Larry Averitt, Secretary
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