

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**February 23, 2016**

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A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held February 23, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President  
Bob Paleck, Vice President  
Larry Averitt, Secretary  
Dan Murphy, Director  
Rosemary Lohrke, Director  
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager  
Don Rose, Engineering & Operations Manager  
David Western, Manager of Finance & Administration  
Angela Hadley, Executive Assistant**

Others present:

**Martha VanNatta, Linda Perry, Robin Murphy**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:10 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for January 2016 in the amount of \$1,100,833.65
- Members to be voted in 22
- Members to be voted out 25

David Western, Manager of Finance & Administration reported:

- December 2015 Pre-Audit Financial Report was handed out. The Pre-Audit numbers may change when the audit is done. 2015 ended in positive margins.
- January is looking good for financials due to the colder weather.
- WOEC will be updating our bill print due to NISC's printing capability change.
- Auditors from Kenneth Kuhns & Co. are here performing the 2015 audit of West Oregon Electric Co-op, West Oregon Services, and Columbia Broadband, Inc

David Western reminded the directors to fill out their questionnaires and information for the 990 report and return them to him. He will then have the final version ready for signatures at the next board meeting.

**CALLED TO ORDER**

**CONSENT AGENDA**

**FINANCIAL REPORT**

**990 FORMS**

Write-Offs list for the January billing thru February 10, 2016 was presented. Upon motion by Dan Murphy and second by Larry Averitt, the write off list of \$1,575.98 was approved. Motion passed unanimously.

**WRITE OFFS**

Don Rose, Engineering and Operations Manager reported:

**OPERATIONS REPORT**

- We experienced twenty-two (22) power interruptions during the month of January, which resulted in over 98,539 total outage minutes (1,642 member outage hours).
- We have a student from Vernonia High School helping out in the warehouse for work credit at school. There will be another student doing a ride along with one of the guys to see what Lineman do in a day.
- Eric Budge completed his first and second year apprenticeship camp.
- February 2<sup>nd</sup> we purchased a smaller fork lift for our warehouse and moved the larger fork lift up to our pole yard. This will be more efficient in unloading transformers and other equipment at the pole yard.
- The board approved the purchase of a new Excavator.

The safety meeting & safety committee meetings were held on January 7, 2016. The minutes were reviewed and accepted by the Chair

**SAFETY MEETING**

Upon motion by Jim Buxton and seconded by Dan Murphy, Policy #112, *Audit Committee Of The Board Of Directors*, Policy #209, *Employee Purchases* & Policy #308, *Vegetation Management*, were accepted as presented. Motion passed unanimously.

**POLICY REVIEW #112, #209 & #308**

Director Paleck spoke of the PRC Hold Harmless Agreement regarding Coffin Butte from PRC to the individual subscribers.

**PRC-PNGC**

GM, Bob Perry gave an update on the ADA website compliance issues. Discussion was held regarding changing our website design and hosting to Ruralite. Upon discussion, the board consented to proceed with the transition.

**RURALITE WEBSITE HOSTING**

Regular Session Adjourned 8:35 pm

**REGULAR SESSION ADJOURNED**

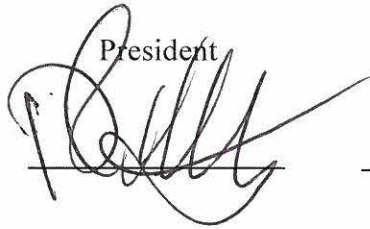
Executive Session 8:35 pm

**EXECUTIVE SESSION**

Adjourned 8:55 pm

**ADJOURNMENT**

Approved:

President  


Secretary

