

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

January 26, 2016

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held January 26, 2016 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Executive Assistant**

Others present:

Martha VanNatta, Linda Perry, Carmen & Jim Pierce

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

Carmen and Jim Pierce spoke of their concern of continuing high bills and energy consumption. Members are aware the problem is on their side of the meter, which they are responsible for. Members left at 7:27 pm and declined to ask for action from the board.

President VanNatta called the meeting to order at 7:55 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for December 2015 in the amount of \$218,904.61
- Members to be voted in 30
- Members to be voted out 18

David Western, Manager of Finance & Administration reported:

- Operating TIER for December is -5.41. The decrease is due to the FEMA events that occurred in December.
- Our year to date TIER is 1.15. This is 1.01 less than the 2015 budget of 2.16. The decrease is due to the FEMA events that occurred in December. These are Pre-Audit numbers and may change when the audit is done. We are currently meeting our Operating TIER ratio for 2015, but not our TIER ratio.
- Kellie Murray continues to do an outstanding job of covering the Billing Clerks duties as well as year-end reports and her own responsibilities. Margy Prout and Karmen Pavlovsky have also made significant contributions.

MEMBER PARTICIPATION

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

- Staff worked with Monty Reher, our Federated representative, to secure a \$2,000,000 insurance policy to cover Cyber Attacks. The pro-rated premium was \$655.00.
- Chuck Fadeley, attorney for WOEC, is working with RUS to complete the loan documents. He heard back from our RUS Representative, Rodney Peach, and the loan documents are ready to mail to RUS.
- Staff is still waiting to hear back from Jim Dellavedova, RUS Accountant, on when the audit will be re-scheduled.
- Auditors from Kenneth Kuhns & Co. will be here the middle of February to perform the 2015 audit of West Oregon Electric Co-op, West Oregon Services, and Columbia Broadband, Inc.

Write-Offs list for the October billing thru January 8, 2016 was presented. Upon motion by Dan Murphy and second by Rosemary Lohrke, the write off list of \$810.08 was approved. Motion passed unanimously.

Don Rose, Engineering and Operations Manager reported:

- We experienced twenty-one (21) power interruptions during the month of December, which resulted in over 8,500,828 total outage minutes (141,680.47 member outage hours).
- We had two major storms in the month of December. One with heavy rain, flooding and slides on December 8th-12th, which came to \$504,175.63. The other one was due to high winds on December 20th – 25th, which came to \$303,583.56. The total cost of both storms came to \$807,759.19. We had crews from Potelco, Key Line, Blachly-Lane, Forest Grove, PacifiCorp and McMinnville Water and Light. WOEC appreciates everyone's help getting power restored during the holiday

The safety meeting & safety committee meetings were held on December 3, 2015. The minutes were reviewed and accepted by the Chair

WRITE OFFS

OPERATIONS REPORT

SAFETY MEETING

Upon motion by Bob Paleck and seconded by Rosemary Lohrke, Policy #108, *Directors' Fees And Expenses* & Policy #207, *Use Of Company Cell Phones*, was accepted as presented. Motion passed unanimously

POLICY REVIEW #108 & #207

Upon motion by Jim Buxton and seconded by Rosemary Lohrke, the 2015 Audit Engagement Letter was approved. Motion passed unanimously.

2015 AUDIT ENGAGEMENT LETTER

Regular Session Adjourned 9:05 pm

REGULAR SESSION ADJOURNED

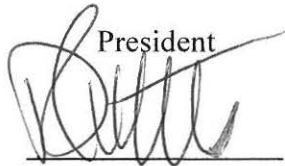
Executive Session 9:05 pm

EXECUTIVE SESSION

Adjourned 9:20 pm

ADJOURNMENT

Approved:

President


Secretary

