

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**November 24, 2015**

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**A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held November 24, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.**

**Those present and attending said meeting were:**

**Robert VanNatta, President  
Bob Paleck, Vice President  
Larry Averitt, Secretary  
Brian Baker, Director  
Dan Murphy, Director  
Rosemary Lohrke, Director  
Jim Buxton, Director**

**Staff present:**

**Bob Perry, General Manager  
Don Rose, Engineering & Operations Manager  
David Western, Manager of Finance & Administration  
Angela Hadley, Executive Assistant**

**Others present:**

**Martha VanNatta**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:25 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks for October 2015 in the amount of \$198,712.48
- Members to be voted in 56
- Members to be voted out 50

David Western, Manager of Finance & Administration reported:

- Operating TIER for October is (4.22) which is (2.47) more than the 2015 budget of 1.75.
- Our year to date TIER is 1.44. This is .22 less than the 2015 budget of 1.66. This is due to warmer weather YTD compared to 2014. We currently are meeting our Operating Tier, due to a positive increase in September and October.
- The Allowable Performance Payment from BPA for the Direct Install Program has had a positive effect on the budget.
- Staff is still waiting to hear from Jim Dellavedova, RUS Accountant, on when the audit will be re-scheduled.
- Staff posted the Billing Clerk position internally, as required by our union contract. The position was awarded to Margy Prout. Staff will now post the General Clerk position.
- Kellie Murray has done an outstanding job covering the Billing Clerks duties as well as her own.

Write-Offs list for the October billing thru November 11, 2015 was presented. Upon motion by Brian Baker and second by Rosemary Lohrke, the write off list of \$1,997.68 was approved. Motion passed unanimously.

**CALLED TO ORDER**

**CONSENT AGENDA**

**FINANCIAL REPORT**

**WRITEOFFS**

Don Rose, Engineering and Operations Manager reported:

- We experienced twenty-four (24) power interruptions during the month of October, which resulted in over 323,831 total outage minutes (5,397.19 member outage hours).
- On November 2, 2015 Andy Larson attended Banks High School Career Days and spoke about Journeyman Lineman as a career. We will be reaching out to other schools in our territory, both for Career Days and safety demonstrations.
- On November 17, 2015 we had rain and strong winds come through our service territory causing many outages. Our crews responded, as well as a crew from Forest Grove. Robinson Brothers Tree crew also assisted. All power was restored by 4:30 pm on November 18, 2015.
- November 18, 2015 Blachly Lane toured our facility. They are in the process of building a new office and wanted to see what we had done.

The safety meeting & safety committee meetings were held on October 8, 2015. The minutes were reviewed and accepted by the Chair

Upon motion by Bob Paleck and seconded by Larry Averitt, Policy #404, *Operating Budget*, was accepted as presented. Motion passed unanimously.

A discussion took place regarding additional information that may be published in the Ruralite.

## **OPERATIONS REPORT**

## **SAFETY MEETING**

## **POLICY REVIEW**

## **RURALITE**

A discussion took place on the process and distribution of director emails.

Director Paleck reported that the projected preliminary results for the year will be a return to WOEC, pending final end of year book keeping results.

Regular Session Recessed 8:15

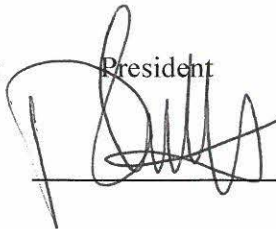
Executive Session Board Only 8:17

Regular Session Reconvened 9:45

Upon motion by Larry Averitt and seconded by Dan Murphy, the WOEC 2016 Budget was adopted as presented. Motion passes unanimously.

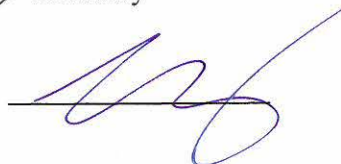
Adjourned 9:54 pm

Approved:

  
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President

Secretary

  
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**EMAIL DISTRIBUTION**

**PRC-PNGC**

**REGULAR SESSION  
RECESSED**

**BOARD ONLY EXECUTIVE  
SESSION**

**REGULAR SESSION  
RECONVENED**

**2016 BUDGET**

**ADJOURNMENT**