

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

August 25, 2015

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held August 25, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:53 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Executive Assistant**

Others present:

Martha VanNatta, Linda Perry

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:53 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks July 2015 in the amount of \$297,432.76
- Members to be voted in 51
- Members to be voted out 34

David Western, Manager of Finance & Administration reported:

- Operating TIER for June is (.64) which is (1.17) less than the 2015 budget of .53. The decrease is due to warmer weather in June 2015 compared to June 2014.
- Our year to date TIER is .93. This is 1.00 less than the 2015 budget of 1.93. This is due to warmer weather YTD compared to 2014.
- Staff is looking at ways to cut expenses, due to warmer temperatures in 2015 and knowing that we cannot get this revenue back. The COSA and Rate Design discussion will take this into consideration.
- The Allowable Performance Payment from BPA for the Direct Install Program has had a positive effect on the budget.
- Staff noticed that NRECA benefit costs were not being spread correctly. An adjustment was made to ensure these costs are spread according to labor hours.
- Staff is still waiting to hear from Jim Dellavedova, RUS Accountant, on when the audit will be re-scheduled.

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

Write-Offs list for the July billing thru August 10, 2015 was presented. Upon motion by Dan Murphy and second by Rosemary Lohrke, the write off list of \$2,078.89 was approved. Motion passed unanimously.

WRITE OFFS

Don Rose, Engineering and Operations Manager reported:

OPERATIONS REPORT

- We experienced thirteen (13) power interruptions during the month of July, which resulted in over 94,102 total outage minutes (1,568.37 member outage hours).
- Our underground primary faults have been increasing, which is due to the dry weather.
- Robinson Brothers tree crew will be off our property at the end of August to facilitate some of their projects. This will help our tree budget.

The safety meeting & safety committee meetings were held on July 2, 2015. The minutes were reviewed and accepted by the Chair

SAFETY MEETING

Upon motion by Jim Buxton and seconded by Rosemary Lohrke, Policy #305, *Damage to Utility Property* & Policy #405, *Equity Management* was accepted as presented. Motion passed unanimously.

POLICY REVIEW

The PNGC Annual Meeting is coming up in October and all Directors and Management are invited.

PRC-PNGC

Upon motion by Jim Buxton and second by Rosemary Lohrke, Bob Paleck was voted as the PNGC Designated Membership Representative and Bob Perry was voted as the Alternate. Motion passed unanimously.

PNGC DESIGNATED MEMBERSHIP REPRESENTATIVE

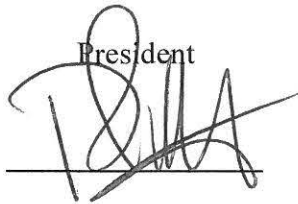
A review of the annual meeting took place. To improve the accuracy of the mailing of meeting notices, GM Bob suggested using Co-opBallot to do the processing and mailing of the meeting notices, which also includes electronic balloting.

**ANNUAL MEETING
REVIEW**

Adjourned 10:50 pm

ADJOURNMENT

Approved:

President


Secretary
