

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**July 28, 2015**

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**A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held July 28, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:05 p.m.**

**Those present and attending said meeting were:**

**Robert VanNatta, President  
Bob Paleck, Vice President  
Larry Averitt, Secretary  
Rosemary Lohrke, Director  
Jim Buxton, Director**

**Staff present:**

**Bob Perry, General Manager  
Don Rose, Engineering & Operations Manager  
David Western, Manager of Finance & Administration  
Angela Hadley, Administrative Assistant**

**Others present:**

**Martha VanNatta, Linda Perry**

<p>President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.</p> <p>President VanNatta called the meeting to order at 7:05 p.m.</p> <p>President VanNatta ordered the consent agenda approved by unanimous consent.</p> <ul style="list-style-type: none"> <li>• Meeting agenda</li> <li>• Minutes of Last Regular Meeting</li> <li>• Credit Card Accounting</li> <li>• General fund checks June 2015 in the amount of \$740,163.14</li> <li>• Members to be voted in 24</li> <li>• Members to be voted out 28</li> </ul> <p>Steve Andersen, EES, presented the COSA including rate design.</p> <p>David Western, Manager of Finance &amp; Administration reported:</p> <ul style="list-style-type: none"> <li>• Operating TIER for June is (.64) which is (1.17) less than the 2015 budget of .53. The decrease is due to warmer weather in June 2015 compared to June 2014.</li> <li>• Our year to date TIER is .93. This is 1.00 less than the 2015 budget of 1.93. This is due to warmer weather YTD compared to 2014.</li> <li>• Staff is looking at ways to cut expenses, due to warmer temperatures in 2015 and knowing that we cannot get this revenue back. The COSA and Rate Design discussion will take this into consideration.</li> <li>• The Allowable Performance Payment from BPA for the Direct Install Program has had a positive effect on the budget.</li> <li>• Staff noticed that NRECA benefit costs were not being spread correctly. An adjustment was made to ensure these costs are spread according to labor hours.</li> <li>• Staff is still waiting to hear from Jim Dellavedova, RUS Accountant, on when the audit will be re-scheduled.</li> </ul>	<p><b>CALLED TO ORDER</b></p> <p><b>CONSENT AGENDA</b></p> <p><b>COSA REPRESENTATIVE</b></p> <p><b>FINANCIAL REPORT</b></p>
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Write-Offs list for the June billing thru July 10, 2015 was presented. Upon motion by Rosemary Lohrke and second by Larry Averitt, the write off list of \$1,833.43 was approved. Motion passed unanimously.

**WRITE OFFS**

Don Rose, Engineering and Operations Manager reported:

**OPERATIONS REPORT**

- We experienced twenty-two (22) power interruptions during the month of June, which resulted in over 280,400 total outage minutes (4,763.34 member outage hours).
- We have purchased 16 class 2 poles from BPA for \$3,500.00, which we saved \$20,500.00
- There are 2 two man crews trimming out tree branches around our service territory in an attempt to eliminate the fire potential
- Connected Load to WOEC Equipment notification letters have continued being mailed to members who show excessive loading beyond designed capacity and will need to upgrade their existing service. This letter also informs the member that if the equipment fails due to excessive loading, they will be responsible for repair and replacement of the equipment. As of this time, we have 26 consumers showing an increase in their consumption. Response has been fairly positive.

Upon discussion of the Anderson Park Substation, the Board approved to decommission the substation.

**ANDERSON PARK  
SUBSTATION**

The safety meeting & safety committee meetings were held on June 4, 2015. The minutes were reviewed and accepted by the Chair

**SAFETY MEETING**

Upon motion by Larry Averitt and seconded by Jim Buxton, Policy #202, *Employee Performance Expectation & Standards* was accepted as presented. Motion passed unanimously.

**POLICY REVIEW #202**

Bob Paleck discussed the Confidentiality Agreement, which only approves management to have access the Portal. Board of directors could be added with access to the meeting materials. The Confidentiality Agreement was approved by the Board as presented, with no changes. The PNGC Annual Meeting is coming up in October and all Directors and Management are invited.

**PNGC**

Bob Paleck moved and Jim Buxton seconded the motion to approve the Election and Credentials Committee as presented. Motion passed unanimously.

**ELECTION AND  
CREDENTIALS  
COMMITTEE**

Regular Session Adjourned 9:10 pm

**REGULAR SESSION  
ADJOURNED**

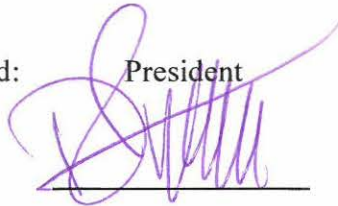
Executive Session 9:10 pm

**EXECUTIVE SESSION**

Adjourned 10:50 pm

**ADJOURNMENT**

Approved:

President  


Secretary  
