

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
WEST OREGON ELECTRIC COOPERATIVE, INC.**

**June 23, 2015**

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**A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held June 23, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:03 p.m.**

**Those present and attending said meeting were:**

**Robert VanNatta, President  
Bob Paleck, Vice President  
Larry Averitt, Secretary  
Brian Baker, Director  
Dan Murphy, Director  
Rosemary Lohrke, Director  
Jim Buxton, Director**

**Staff present:**

**Bob Perry, General Manager  
Don Rose, Engineering & Operations Manager  
David Western, Manager of Finance & Administration  
Angela Hadley, Administrative Assistant**

**Others present:**

**Martha VanNatta, Joe Riley**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:03 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks May 2015 in the amount of \$408,334.04
- Members to be voted in 27
- Members to be voted out 22

David Western, Manager of Finance & Administration reported:

- Operating TIER for May is .52 which is 1.02 less than the 2015 budget of 1.54. The decrease is due to warmer weather in May 2015 compared to May 2014.
- Our year to date TIER is 1.26. This is .95 less than the 2015 budget of 2.21. This is due to warmer weather YTD compared to 2014.
- Staff is looking at ways to cut expenses, due to warmer temperatures in 2015 and knowing that we cannot get this revenue back. The COSA and Rate Design discussion will take this into consideration.
- Staff paid the Gross Revenue Tax on June 19, 2015
- The 2015 Workers Compensation Audit was completed in May with no outstanding issues.
- Jim Dellavedova, RUS Accountant, had to re-schedule his June audit of WOEC. Staff expects to have the audit completed by the end of July.

**CALLED TO ORDER**

**CONSENT AGENDA**

**FINANCIAL REPORT**

Write-Offs list for the May billing thru June 10, 2015 was presented. Upon motion by Bob Paleck and second by Dan Murphy, the write off list of \$2,415.50 was approved. Motion passed unanimously.

#### **WRITE OFFS**

Don Rose, Engineering and Operations Manager reported:

#### **OPERATIONS REPORT**

- We experienced fifteen (15) power interruptions during the month of May, which resulted in over 60,103 total outage minutes (1,001.71 member outage hours).
- We now have our own Hazard board, which was given to us by the Forest Grove Utility. We plan to use it for consumer education meetings.
- The Coon Creek bridge project is underway and we are working with the crew on site with line interruptions. They plan on completing this project by September.
- On June 11, 2015 a Krume Logging equipment operator severed two guy wires supporting a 115 kVA transmission pole. This caused a guy wire to flip over a transmission line shorting out the feed from BPA, taking the Mist substation off line. The crews responded admirably and had power restored by 1700 hours.
- Connected Load to WOEC Equipment notification letters are being mailed to members who show excessive loading beyond designed capacity and will need to upgrade their existing service. This letter also informs the member that if the equipment fails due to excessive loading, they will be responsible for repair and replacement of the equipment.

The safety meeting & safety committee meetings were held on May 7, 2015. The minutes were reviewed and accepted by the Chair

#### **SAFETY MEETING**

Upon motion by Brian Baker and seconded by Bob Paleck, Policy #104, *Board of Directors-General Manager Relationship* & Policy #205, *Employment of Relatives* was accepted as presented. Motion passed unanimously.

#### **POLICY REVIEW #104 & #205**

Upon motion by Brian Baker and seconded by Larry Averitt, 2015 NRECA Voting Delegate, President VanNatta and Alternate Delegate, GM, Bob Perry will remain, as no changes were made. Motion passed unanimously.

**2015 NRECA VOTING DELEGATE & ALTERNATE**

Upon motion by Bob Paleck and seconded by Brian Baker, Resolution 15-04, Requesting Guaranteed Federal Financing Bank Loan, was approved. Motion passed unanimously.

**RESOLUTION 15-04**

Upon a discussion of the Proposed Restated Articles of Incorporation, it was decided unanimously to move forward with this in 2016.

**PROPOSED ARTICLE OF INCORPORATION**

Manager of Finance & Administration, David Western asked the Board's approval to mail Board Meeting Expense checks the Friday following each Board meeting. The Board approved the request.

**BOARD MEETING EXPENSE CHECKS**

GM, Bob Perry recommended that our COSA Representative, Steve Anderson, from EES Consulting attend the next Board meeting in July to discuss the rate change with the Board.

**COSA REPRESENTATIVE**

Regular Session Adjourned 8:14 pm

**REGULAR SESSION ADJOURNED**

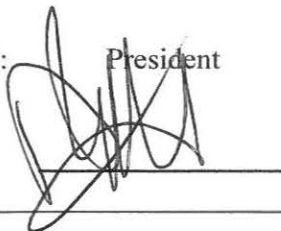
Executive Session 8:15

**EXECUTIVE SESSION**

Adjourned 8:26 pm

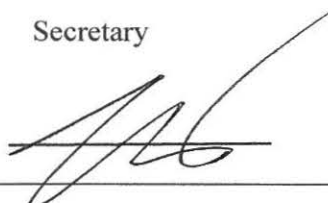
**ADJOURNMENT**

Approved:

  
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President

Secretary

  
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