

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

April 28, 2015

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held April 28, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:16 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Administrative Assistant**

Others present:

Linda Perry

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:17 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent with one addition to the agenda.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks March 2015 in the amount of \$650,512.89
- Members to be voted in 37
- Members to be voted out 31

David Western, Manager of Finance & Administration reported:

- Operating TIER for March is 1.08 which is 1.60 less than the 2015 budget of 2.68. The decrease is due to warmer weather in March 2015 compared to March 2014. In addition, there was a timing issue between the actual and budget for the audit fees (paid in March but budgeted in April).
- Our year to date TIER is 1.73. This is 1.20 less than the 2015 budget of 2.93. This is due to warmer weather YTD compared to 2014.
- Staff continues to process and file year end reports on time.
- Staff has begun working on the 2014 990 Annual Tax Return for the cooperative.
- Staff met with Steve Andersen, EES Consulting to discuss the COSA and Rate Design. Financial documents have been provided to Mr. Andersen in order to start the study which will take about two months to complete.
- Staff purchased a new metering truck in February and two service trucks in March. All three were approved budget items.

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

Write-Offs list for the March billing thru April 10, 2015 was presented. Upon motion by Dan Murphy and second by Rosemary Lohrke, the write off list of \$1,483.18 was approved. Motion passed unanimously.

WRITE OFFS

Don Rose, Engineering and Operations Manager reported:

- We experienced fifteen (15) power interruptions during the month of March, which resulted in over 296,914 total outage minutes (4,948.57 member outage hours).
- All WOEC facilities have been removed from the American Tower tap on Nicolai Mountain.
- The RBC crew has mowed the right of way for our three phase circuit along Highway 26 from Timber substation to the tunnel.
- RBC Tree crews worked together on the Mist 115 KV line cleaning up trees that were burning on the transmission line on the north end of the tap, which was an area the crews had to walk in and climb the trees. They did a great job and had the trees cleared out within a week with no incidents. One crew is back at Hagg Lake clearing that ROW. The other is working on the Timber circuit.
- April 2, 2015 Washington County and Columbia County ODOT came to WOEC for some safety training put on by our Line Crews. Clatsop county ODOT has expressed some interest in some training also.
- BPA will begin the Oil Spill Containment project at Necanicum Substation on June 1, 2015.
- New Safety Incentive Program implemented for Operations staff.

OPERATIONS REPORT

The safety meeting & safety committee meetings were held on March 5, 2015. The minutes were reviewed and accepted by the Chair

SAFETY MEETING

Upon motion by Jim Buxton and seconded by Larry Averitt, Policy #502, *Capital Credit Retirements*, was accepted as presented. Motion passed unanimously.

POLICY REVIEW #502

Director Paleck reported on BPA's Transmission Customer Forum which he attended by teleconference.

PRC-PNGC

Upon motion by Jim Buxton and seconded by Bob Paleck, purchase of WOEC Director business cards, was accepted. Motion passed unanimously.

DIRECTOR BUSINESS CARDS

Regular Session Adjourned 8:25 pm

**REGULAR SESSION
ADJOURNED**

Executive Session 8:35 pm

EXECUTIVE SESSION

Adjourned 8:45 pm

ADJOURNMENT

Approved:

President

Secretary

