

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

March 24, 2015

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held March 24, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:00 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Brian Baker, Director
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Administrative Assistant**

Others present:

**Martha VanNatta, Linda Perry
Kenneth Kuhns and Darren Born from Kenneth Kuhns & Company was there at the beginning of the meeting to present the 2014 Audit**

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:00 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent beginning with the 2014 Audit Report.

Kenneth Kuhns and Darren Born from Kenneth Kuhns & Co., presented our 2014 audit report of our consolidated financial statements of West Oregon Electric Co-op, West Oregon Services, and Columbia Broadband, Inc.:

- The co-op’s records were well kept, complete and accurate.
- The consolidated financial statements present fairly, in all material respects, the financial position of West Oregon Electric Cooperative, Inc. as of December 31, 2014 and 2013, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.
- The Co-op earned an unmodified opinion, which is the best opinion you can receive in an audit.
- His firm noted no matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

Board only Executive session with the Auditors 7:55 pm

Recessed for the CBB meeting 8:35 pm

Regular Session Reconvened 8:50 pm

CALLED TO ORDER

CONSENT AGENDA

2014 AUDIT

**BOARD/ AUDITORS
EXECUTIVE SESSION**

**REGULAR SESSION
RECESSED**

**REGULAR SESSION
RECONVENED**

The Audit report was given at the beginning of the meeting by Kenneth Kuhns and Darren Born from Kenneth Kuhns & Company and an executive session was held with the Board of Directors.

AUDIT ACCEPTED

Upon motion by Bob Paleck and seconded by Brian Baker it was voted on and approved to accept the audit report as presented.

- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks February 2015 in the amount of \$503,397.79
- Members to be voted in 16
- Members to be voted out 20

David Western, Manager of Finance & Administration reported:

FINANCIAL REPORT

- Operating TIER for February is 1.04 which is 1.85 less than the 2015 budget of 2.89. The decrease is due to warmer weather in February 2015 compared to February 2014.
- Our year to date TIER is 2.07 which is .99 less than the 2015 budget of 3.06. The decrease is due to warmer weather year to date compared to 2014.
- Staff continues to process year end reports.
- Staff purchased a new Metering van in February and two Service trucks in March. All three were approved budget items.
- The auditors were here for 2 weeks, and staff was very helpful with providing our records.

Write-Offs list for the February billing thru March 10, 2015 was presented. Upon motion by Rosemary Lohrke and second by Brian Baker, the write off list of \$1,713.81 was approved. The motion passed with 4 yes votes, one no vote, and Director Buxton and Averitt abstained from the vote.

WRITE OFFS

A discussion was held on the process of Write Offs, which will be further reviewed at the next board meeting.

Don Rose, Engineering and Operations Manager reported:

- We experienced twenty (20) power interruptions during the month of February, which resulted in over 129,586 total outage minutes (2,159.76 outage hours).
- Osmose completed their pole inspections for the year. They worked from Olney into part of Vernonia. They plan to have our entire system inspected next year. We then plan to start our underground inspections.
- The Boy Scout troop of Vernonia came on February 12, 2015 to receive some training in power safety and see what our linemen do.
- On April 2, 2015 ODOT from Washington County and Columbia County will come for training in precautions for overhead and underground lines, and step potential hazards.
- The new Metering van and two Service trucks have arrived and our fleet is now fully updated.

The safety meeting & safety committee meetings were held on February 5, 2015. The minutes were reviewed and accepted by the Chair.

Upon motion by Rosemary Lohrke and seconded by Brian Baker, Policy #302, *Safety And Loss Control Activities* & Policy #402, *General Funds*, were accepted as presented. Motion passed unanimously.

Director Paleck reported on the Columbia River Treaty, and requested that anyone of the Board or Staff notify him if they hear or see any mention or information in the media regarding "Termination" of the treaty.

Regular Session Adjourned 9:50 pm

OPERATIONS REPORT

SAFETY MEETING

POLICY REVIEW #302 & #402

PRC-PNGC

**REGULAR SESSION
ADJOURNED**

Executive Session 9:50 pm

EXECUTIVE SESSION

Executive Session Adjourned 10:00 pm

**EXECUTIVE SESSION
ADJOURNED**

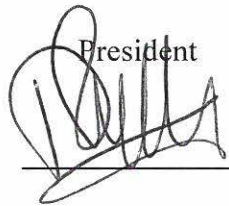
Board Only Executive Session 10:00 pm

**BOARD ONLY EXECUTIVE
SESSION**

Adjourned 10:30 pm

ADJOURNMENT

Approved:

President


Secretary

