

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
WEST OREGON ELECTRIC COOPERATIVE, INC.**

January 20, 2015

A regular meeting of the Directors of the West Oregon Electric Cooperative, Inc. was held January 20, 2015 at 652 Rose Ave., Vernonia, Oregon at 7:03 p.m.

Those present and attending said meeting were:

**Robert VanNatta, President
Bob Paleck, Vice President
Larry Averitt, Secretary
Brian Baker, Director
Dan Murphy, Director
Rosemary Lohrke, Director
Jim Buxton, Director**

Staff present:

**Bob Perry, General Manager
Don Rose, Engineering & Operations Manager
David Western, Manager of Finance & Administration
Angela Hadley, Administrative Assistant**

Others present:

Martha VanNatta, Linda Perry

President VanNatta opened the meeting with the flag salute, and by determining a quorum was present.

President VanNatta called the meeting to order at 7:03 p.m.

President VanNatta ordered the consent agenda approved by unanimous consent with one addition to the agenda.

- Meeting agenda
- Minutes of Last Regular Meeting
- Credit Card Accounting
- General fund checks December 2014 in the amount of \$245,006.35
- Members to be voted in 34
- Members to be voted out 21

David Western, Manager of Finance & Administration reported:

- Operating TIER for November is 2.63 which is 2.11 less than the 2014 budget of 4.74. The decrease is due to additional cost accrued for the Warren re-bill and outage costs during the month of November.
- Our year to date TIER is 1.89. This is .07 less than the 2014 budget of 1.96. Overall, WOEC is \$111,948 below budget for 2014, due mostly to Warren re-bill.
- The unbilled revenue adjustment is no longer necessary due to changing billing cycles from two to one. The balance of \$67,028 left in the unbilled revenue general ledger account has been written off as of 2014 and will reduce margins for the month of December.
- Staff is busy preparing and filing year-end payroll and tax reports.

Write-Offs list for the January billing thru January 9, 2015 was presented. Upon motion by Brian Baker and second by Rosemary Lohrke, the write off list of \$1,448.71 was approved. Motion passed Motion passed unanimously.

CALLED TO ORDER

CONSENT AGENDA

FINANCIAL REPORT

WRITEOFFS

<p>Don Rose, Engineering and Operations Manager reported:</p> <ul style="list-style-type: none"> • We experienced twenty-six (26) power interruptions during the month of December, which resulted in over 209,670 total outage minutes (3,494.5 outage hours) • The storm we had in December came to an actual cost of \$80,900.00 • Service to American Tower on Nicoli Mountain is scheduled to be removed in February. • Osmose will begin their pole inspections by the end of January. • Flying M Ranch has had the conduit installed and RBC will be pulling in the new underground cable next week. Project should be completed by the end of January. 	<p>OPERATIONS REPORT</p>
<p>The safety meeting & safety committee meetings were held on January 9, 2015. The minutes were reviewed and accepted by the Chair</p>	<p>SAFETY MEETING</p>
<p>Policy #211, <i>Employee Holiday And Leave Privileges</i>, was tabled to be brought back next month with advised revisions.</p>	<p>POLICY #211 TABLED FOR REVISIONS</p>
<p>Policy #203, <i>Compensation Administration</i>, was tabled for further review by management staff, and to be brought back next month with revisions.</p>	<p>POLICY #203 TABLED FOR FURTHER REVIEW</p>
<p>Upon motion by Bob Paleck and seconded by Brian Baker, Policy #101, <i>General Policy Statement</i>, was accepted as presented with advised changes. Motion passed unanimously.</p>	<p>POLICY REVIEW #101</p>

Upon motion by Bob Paleck and Seconded by Dan Murphy, the WOEC monthly Board meetings will be changed to the fourth Tuesday of each month. This change will begin with the next Board meeting held on February 24, 2015 at 7:00 pm in the WOEC boardroom. Motion passes unanimously.

BOARD MEETING DATE

President VanNatta explained the importance of the Board and Management staff of making individual donations to ACRE (Action Committee for Rural Electrification). ACRE creates the political fund that helps candidates in both State and Federal elections that support Electric Cooperatives interests.

ACRE

Regular Session Adjourned 8:25 pm

**REGULAR SESSION
ADJOURNED**

Board Only Executive Session 8:27 pm

**BOARD ONLY EXECUTIVE
SESSION**


Board and GM, Bob Perry Only Executive Session 9:00 pm

**BOARD & GM ONLY
EXECUTIVE SESSION**

Adjourned 10:45 pm

ADJOURNMENT

Approved:

President


Secretary

