

WEST OREGON ELECTRIC COOPERATIVE, INC.
VERNONIA, OREGON

POLICY NO. 215

COMPUTER AND INTERNET USE

I. Objective

- A. To define the acceptable use of computers and related software, servers, networks owned by West Oregon Electric Co-op (Cooperative) for the use of its employees.
- B. To establish a policy for the appropriate use of the Internet.
- C. To ensure the use of Cooperative-owned technology is used in an effective, efficient, ethical and lawful manner.

II. Definitions

- A. The definition of computer facilities includes any computer, server or network provided or supported by the Cooperative.
- B. Use of the computer facilities includes the use of data/programs stored on computer systems, data/programs stored on magnetic tape, CD ROM or other storage media that is owned and maintained by the Cooperative.
- C. In the text below, “users” refers to any person using Cooperative-owned technology.

III. Policy Content

- A. All Internet and e-mail communications shall follow the same professional standards that are expected in any business communications.
- B. Users are not to use Co-op resources for the following practices:
 - 1. To transmit confidential information via the Internet, unless prior approval has been obtained by all involved parties including the Cooperative.
 - 2. For personal business opportunities, religious or political causes, or other non-job-related purposes.
 - 3. To send proprietary financial information, trade secrets, or similar materials without prior authorization.

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4. To access material or generate messages that may offend another person, including, without limitation, material or messages which contain sexually explicit material, racial slurs, or any other comments that offensively address a person's age, gender, sexual orientation, religious or political beliefs, national origin, or disability.
 5. To install and run computer games or other software which have not been authorized by the Cooperative.
- C. Users are requested to report any weaknesses in the Cooperative's computer security, any incidents of possible misuse or violation of this agreement to the proper authorities by contacting their immediate supervisor or the general manager.
- D. Users shall not attempt to access any data or programs contained on the Co-op's systems for which they do not have authorization or explicit consent of the owner of the data/program.
- E. Users shall not share their access to any Cooperative account(s) with anyone. This includes sharing passwords or codes to the account, *providing access via a VPN* entry or other means of sharing.
- F. Users shall adhere to all applicable license agreements and copy writes.
- G. Users should not disable any anti-virus scanning on their workstations. Any recognized issues regarding failed anti-virus software on the user's machine should be reported immediately.
- H. Users shall not purposely engage in activity with the intent to: harass other users; degrade the performance of systems; deprive an authorized user access to a resource; obtain extra resources beyond those allocated; circumvent computer security measures or gain access to a system for which proper authorization has not been given.
- I. Electronic communication facilities (such as e-mail and instant messaging) are for authorized business use only. Fraudulent, harassing, or obscene messages and/or materials shall not be sent from, to, or stored on Co-op systems.
- J. Confidentiality of e-mail messages or the history of website visits should not be assumed. While the Cooperative does not intend to regularly review content of e-mail or Internet use, there may be reasons where this type of monitoring will become necessary. Additionally, as firm records, e-mail correspondence is subject to disclosure to law enforcement or government officials and to other third parties through subpoena.
- K. Any noncompliance with these requirements will constitute a violation and must be reported to the general manager and may result in short-term or permanent loss of access to computer systems. Serious violations may result in disciplinary action up to and including termination and/or civil or criminal prosecution.

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IV. Responsibility

It will be the responsibility of the general manager to see that provisions of this policy are carried out.

V. Review Date

The provisions of this policy should be reviewed at the first board of directors' meeting two years after the last revision or review.

Date Adopted: 02/17/04	Attested: s/ Joe Riley, Secretary
Date Revised: 09/26/06	Attested: s/ Randall Aultman, Secretary
Date Reviewed: 10/21/08	Attested: s/ Dixie London, Secretary
Date Reviewed: 09/28/10	Attested: s/ Bob Paleck, Secretary
Date Reviewed: 09/18/12	Attested: s/ Marty Van Dyken, Secretary
Date Revised: 09/16/14	Attested: s/ Larry Averitt, Secretary

Date Revised: 09/27/16 Attested: _____
Larry Averitt, Secretary

WEST OREGON ELECTRIC COOPERATIVE, INC.
VERNONIA, OREGON

POLICY 311

NET METERING SERVICE

I. Objective

Net-Metering service is available, on an equal basis, to members who own and operate a Net-Metering generating Facility (“Net-Metering Facility”), or lease one with the operation of it on the member’s property. Such facilities shall, at a minimum, be:

- A. Solar, wind, fuel cell or hydroelectric power to generate electrical power or other resources listed in ORS 757.300 (1) (d) (A) to generate electrical power
- B. Nameplate generating capacity of not more than twenty-five (25) kilowatts
- C. Located on the member’s premises
- D. Interconnects and operates in parallel with the Cooperative’s existing transmission and distribution system
- E. Intended primarily to offset part or all of the member’s own electrical requirements
- F. Generation may be aggregated among meters located on the member - generator’s premises where property is contiguous to such premises owned by the member-generator, where electricity recorded by the designated meter and any aggregated meters is for the member-generator’s requirements and the designated meter and the aggregated meter are served by the same primary feeder at the time of application.

This Policy is offered in compliance with ORS 757.300. Should any policy revision conflict with subsequent statutory amendments or interpretations, the policy will be deemed automatically amended to conform to current law.

II. Definitions

- A. **Avoided Cost:** “Avoided cost” is the cost for wholesale electric power not purchased by the Cooperative. (If wholesale power is not purchased for some reason, the resulting savings are collectively referred to as the *avoided cost*.) This cost is typically based on separate capacity charges and energy charges for wholesale electric power purchases. These charges vary over time periods and seasonal periods. Excess energy generated by Net-Metering Facilities can offset or displace a portion of these wholesale electric power purchases. Consequently, the value of excess energy from a Facility is the calculated cost of equivalent wholesale electric power purchases that were offset or displaced (i.e., avoided).
- B. **Bi-directional Metering:** Metering that can measure and record the flow of electrical power in two directions is termed “bi-directional metering”. This type of metering is capable of measuring both the electrical power used by members and any excess energy generated by a net metering Facility.
- C. **Capacity**
With respect to the net metering program, Capacity refers to the excess energy generated in the same hour as the Cooperative’s power supplier’s monthly generation peak hour. The monthly peak hour represents the maximum hour of electrical usage as determined by the Cooperative’s power supplier. The peak hour varies month-to-month depending on weather patterns, electrical usage by members, and other factors. Excess energy generated in the monthly peak hour decreases capacity charges for the Cooperative. Consequently, the savings resulting for decreased capacity charges may be credited to the members whose net metering facilities generated excess energy in the monthly peak hour. Capacity is measured in kilowatts (kW).
- D. **Net Energy:** Net energy is the difference between energy consumed by the member/generator from the Cooperative’s electrical supply system and the electrical/energy generated by the member/generator and feedback into the system.
- E. **Excess Energy:** Any electrical energy generated by the Net-Metering Facility that is surplus to the simultaneous electrical usage of the member is termed “excess energy”. This electrical energy then flows into the Cooperative’s system and displaces wholesale electric power purchases. The value of the displaced wholesale electric power purchases is credited to the member’s account. West Oregon Electric Cooperative acquires ownership of the excess energy and may acquire, subject to the election of the member involved, all renewable attributes associated with it, including Renewable Energy Credits or RECs.

- F. **Net-Metering:** “Net-Metering” is the measurement of the difference between the electricity supplied to an eligible member by the Cooperative and the electricity (1) generated by an eligible member’s Net-Metering Facility and (2) fed back to the Cooperative over the applicable billing period.
- G. **Net-Metering Facility:** A “Net-Metering Facility” is a generating Facility meeting the requirements as outlined in ORS 757.300. (See also Policy above)
- H. **Aggregation:** The energy generated by a member’s Net-Metering Facility may, in the case of a member with multiple meters and accounts, be applied, subject to the election of the member involved, to the aggregated meters located on the customer- generator’s premises so long as all meters are located on the same or at no greater distance from the member’s generator than contiguous property. This limitation is invoked in order to avoid the need for the Cooperative to design, modify or maintain its transmission and/or distribution system solely to facilitate one member’s Net-Metering service.

III. General Provisions For Net-Metering Service

- A. **Start Date:** This service shall be available to members beginning July 1, 2000.
- B. **Interconnection and Net-Metering Service:** The Cooperative shall allow interconnection of Net-Metering Facilities to its system. The Cooperative will replace unidirectional metering with bi-directional metering at its own expense in order to provide Net-Metering service to members with Net-Metering Facilities. (Note: The member is responsible for the installation and costs associated with the meter bases used for metering.)
- C. **Interconnection Requirements:** The State Building Codes Division has adopted safety and performance standards for Net-Metering Facilities, including interconnection requirements. However, the interconnection requirements may change over time as the impacts of Net-Metering facilities are better understood and as nationwide interconnection guidelines are developed. These developing interconnection standards may provide additional safety and performance (e.g., reliability) benefits to the Cooperative’s system. As appropriate, the Board of Directors of the Cooperative may determine that more stringent interconnection and operating requirements should be imposed for all future Net-Metering Facilities. Also, the Board of Directors of the Cooperative may determine that some or all of the Net-Metering Facilities installed prior to the development of these interconnection standards should be required to meet the revised standards. In this event, the total costs (including those costs for the Cooperative) of meeting these revised interconnection requirements will be borne by the respective members.

- D. **Level of Net-Metering Generation:** In order to balance the interests of all Cooperative members, the aggregated level of Net-Metering generation for the Cooperative shall be limited to 0.5% of the single-hour system peak load for the previous year. The Cooperative will honor these requests on a “first come, first served” basis as Net-Metering capacity becomes available under the limit.
- E. **Net Metering Administration and Accounting Fee or NMAAF:** A monthly administrative and accounting charge applicable to a Net Metering facility as identified on West Oregon Electric’s Standard Rate Schedules shall be charged to cover expenses associated with administering the net metering program. The NMAAF is assessed due to direct costs of interconnection and administration of the Cooperative’s Net Metering program outweighing the distribution system, environmental and public policy benefits of allocating such costs among the Cooperative’s entire member base. The member will be charged for any expenses associated with modifying the Cooperative’s system in order to interconnect the Net-Metering Facility.
- F. **Value of Excess Energy Generated:** Any excess electrical energy generated by the member and supplied to the Cooperative’s system shall be valued based upon the cost of wholesale electric power purchased by the Cooperative. The valuation shall include energy charges, capacity charges, and any other applicable charges. The Cooperative may average the energy charges, capacity charges, and any other applicable charge into one rate per kWh in West Oregon Electric’s Rate Schedules. The value of any excess energy generated shall be credited to the member’s account or to the Cooperative’s low-income energy assistance program, as determined by the member.

The Cooperative may determine it is appropriate to estimate the time of day excess energy is generated by a Net-Metering Facility, based on the appropriate load profiling model for the respective member.

- G. **Disbursement of Unused Credit:** For each 12 month period ending in March, or more frequently if determined necessary by the Cooperative, any remaining unused credit from any excess generation shall, at the member-generator’s election, be returned to the member-generator or granted to the Cooperative’s low-income energy assistance program.

IV. Monthly Billing for Net-Metering Service

The monthly billing shall be computed in accordance with the applicable standard rate schedule.

Special Conditions

- A. If the energy supplied to the Cooperative in a given billing cycle is less than the energy purchased from the Cooperative, the member shall be billed for the

appropriate basic charge, any administrative charge for a net metered facility, and the retail rate for kWh used minus kWh generated

- B. If the energy supplied to the Cooperative in a given billing cycle is greater than the energy used from the Cooperative, the member shall pay the basic charge and administrative charge, and is credited for the excess kWh at Cooperative's Avoided Cost using all applicable billing determinants i.e. generation demand, transmission demand, energy Heavy Load Hours (HLH), energy Light Load Hours (LLH), load shaping, load regulation, delivery, low density discount, and seasonally adjusted. If the energy supplied to the Cooperative is the same as the energy used by the member, the member shall pay the basic charge and administrative charge.
- C. In the event the member is disconnected from service, either at the member's request or for non-payment, no credits will be calculated or issued during the period the member is not connected.
- D. The member is responsible for all costs associated with its Facility and is also responsible for costs related to any modifications to the Facility that may be required by the Cooperative for purposes of safety, reliability, and reading meters except the cost of the replacement meter(s). The member is not allowed to supply his/her own meter(s), but may install his/her own metering equipment on his/her side of the meter beyond the WOEC meter.
- E. Net-Metering Facility installations shall comply with the applicable standards established by the National Electric Code, the National Electric Safety Code, and shall meet all applicable safety and performance standards established in the Oregon State Building Code.
- F. Cooperative approved switching equipment capable of isolating the Net-Metering Facility from the Cooperative's system shall be provided by the member and shall be accessible to the Cooperative at all times and may be secured by a Cooperative owned padlock. The Cooperative, or contract expert for The Cooperative, will perform a "Pre-Operation Inspection" of the Net-Metering Facility which the member will be charged \$75 to cover the cost of the inspection. The Cooperative shall also have the right, with or without notice, to (1) inspect the Net-Metering Facility annually and (2) disconnect the Net-Metering Facility from the Cooperative's system if there is a valid concern about system reliability or system performance. The Cooperative's inspection fee is \$75 per each inspection. Disconnect and reconnect transaction shall not operate to relieve a member from monthly minimum charges. Once operational, the Cooperative's and OR-OSHA's Lockout, Tag-out procedures must be followed.
- G. The Cooperative shall have the right to adopt future IEEE standards or other future standards that the Cooperative deems necessary to insure system reliability and performance and maintain safety.

- H. The Cooperative shall not be liable directly or indirectly for permitting or continuing to allow an attachment of a Net-Metering Facility, or for the acts or omissions of the member that cause loss or injury, including death, to any third party.
- I. Members are required to sign a Net-Metering agreement before receiving Net-Metering service.
- J. Grandfathering of an existing Net-Metering service and the corresponding Net-Metering agreement will be entertained on a case basis when at a later date this policy and corresponding agreement are modified as they evolve. The primary consideration in each case will be that neither the Cooperative nor involved member will incur any penalty or loss as a result.

V. Rules and Regulations

Service under this Policy is subject to the West Oregon Electric Rules and Regulations of the Cooperative.

VI. Responsibility

It will be the responsibility of the general manager to see that the provisions of this policy are carried out, and to make recommendations for any changes required in this policy.

VII. Review Date

The provisions of this policy should be reviewed at the first Board of Directors meeting two years after last revision or review.

Date Adopted: 06/20/00
Date Revised: 08/20/02
Date Revised: 08/17/04
Date Revised: 09/26/06
Date Updated: 10/21/08
Date Revised: 11/16/10
Date Revised: 01/18/11
Date Revised: 11/20/12
Date Revised: 08/19/14

Attested: s/Sam Hearing, Secretary
Attested: s/Sam Hearing, Secretary
Attested: s/Joe Riley, Secretary
Attested: s/Randall Aultman, Secretary
Attested: s/Dixie London, Secretary
Attested: s/ Bob Paleck, Secretary
Attested: s/ Bob Paleck, Secretary
Attested: s/ Marty Van Dyken, Secretary
Attested: s/ Larry Averitt, Secretary

Date Revised: 09/27/16

Attested: _____
Larry Averitt, Secretary

West Oregon Electric Cooperative, Inc.

NET-METERING AGREEMENT

This Agreement dated and effective this ____ day of _____, _____, by and between West Oregon Electric Cooperative (Cooperative) and _____ (member-generator).

Whereas the Cooperative is required by law to provide Net-Metering services to member-generator;

Whereas member-generator wishes to sell and the Cooperative agrees to purchase energy produced by the approved Net-Metering Facility on the following terms and conditions:

Now, therefore, the parties agree:

- 1. Net-Metering Facility:** Member-generator's Net-Metering Facility shall mean the generating Facility described in Exhibit A. This Facility shall employ solar, wind, fuel cell or hydroelectric power generation or other generation listed in ORS 757.300 (1) (d) (A) with a maximum output capacity of twenty-five (25) kilowatts (kW). This Facility shall be located on the member-generator's premises and will interconnect and operate in parallel with the Cooperative's electric power supply system. The operation of the Net-Metering Facility is intended primarily to offset part or all of member-generator's own electrical requirements presently supplied by Cooperative. Member-generator shall be responsible for the design, installation and operation of the Net-Metering Facility and shall obtain and maintain all required permits and approvals. Any modifications to the Net-Metering Facility, including installation of replacement Facility or parts can only be made following the written approval of the Cooperative.
- 2. Term:** This agreement shall commence on the date established above and terminate with any change in ownership of the Facility or by written agreement, signed by both parties, or a change in law eliminating the requirement that the Cooperative provide Net-Metering services to its members who qualify for the service, or failure of the member-generator to abide by the terms of this agreement.
- 3. Definition of Net Energy:** Net energy is the difference between electrical energy consumed by the member-generator from the Cooperative's electrical supply system and the electrical energy generated by the member-generator and fed back into the Cooperative's electrical supply system. Excess energy is net energy where the energy generated by the customer exceeds the energy consumed by the customer. West Oregon Electric Cooperative acquires ownership of the excess energy and may acquire, subject to the election of the member involved, all renewable attributes associated with it, including Renewable Energy Credits or RECs.
- 4. Measurement of Net Energy:** Bi-directional metering equipment shall be installed by the Cooperative at its expense to measure the flow of electrical energy in each direction. This equipment shall be used only to provide information necessary to accurately bill or credit the

member-generator or to collect electric generating system performance information for research purposes.

5. **Price and Payment Methodology:** All electric service provided to the member-generator by the Cooperative shall be billed pursuant to the Cooperative's appropriate Rate Schedule. Credits for the net energy flowing into the Cooperative's electrical supply system shall be apportioned according to the net wholesale cost of power as adopted on the present rate schedule. The credits for Net-Metering energy will reflect the active rate schedule as the schedule is revised.

In the event the member is disconnected from service, either at the member's request or for non-payment, no credits will be calculated or issued during the period the member is not connected.

6. **Interconnection:** Member-generator shall provide the electrical interconnection on its side of the meter between its Facility and the Cooperative's system. At member-generator's expense, the Cooperative shall make reasonable modifications to the Cooperative's system necessary to accommodate the Net-Metering Facility. The cost for such modifications shall be the Cooperative's actual cost, due and payable in advance of installation. The Net-Metering Facility shall include, at member-generator's expense, all equipment necessary to meet applicable safety, power quality, and interconnection requirements established by the Cooperative's policies, the National Electrical Code, National Electrical Safety Code, the Institute of Electrical and Electronic Engineers, the Oregon State Building Code and Underwriters Laboratories. Member-generator shall not commence parallel operation of the Net-Metering Facility until the Cooperative has inspected the Facility, including all interconnection equipment, and issued written approval for its operation.
7. **Operational Standards:** Member-generator shall furnish, install, operate and maintain in good order and repair, all without cost to the Cooperative, all equipment required for the safe operation of the Net-Metering Facility operating in parallel with the Cooperative's electrical supply system. This shall include, but not be limited to, equipment necessary to (1) establish and maintain automatic synchronism with the Cooperative's electric supply system and (2) automatically disconnect the Net-Metering Facility from the Cooperative's electrical supply system in the event of overload or outage on the Cooperative's electrical supply system. The Net-Metering Facility shall be designed to operate within allowable operating standards for the Cooperative's electrical supply system. The Net-Metering Facility shall not cause any adverse effects upon the quality or reliability of service provided to the Cooperative's other members. The member-generator shall operate its Net-Metering Facility in accordance with OR-OSHA rules and regulations.
8. **Disconnection:** Member-generator shall furnish and install, on its side of the meter, a disconnecting device capable of fully disconnecting and isolating the Net-Metering Facility from the Cooperative's electric supply system (i.e. inverter system) or a disconnecting device shall be located adjacent to the Cooperative's bi-directional metering equipment and shall be of the visible break type in a metal enclosure that can be secured by a Cooperative owned

padlock. The disconnecting device shall be accessible to the Cooperative's personnel at all times and shall conform to National Electric Code standards. The Cooperative shall have the right to disconnect, with or without notice, the Net-Metering Facility from the Cooperative's electric supply system when necessary, in the Cooperative's sole judgment, in order to maintain safe and reliable electrical operating conditions. Also, the Cooperative shall have the right to disconnect, with or without notice, the Net-Metering Facility if, in the Cooperative's sole judgment, the operation of the Net-Metering Facility at any time adversely affects the operation of the Cooperative's electrical system or the quality and reliability of the Cooperative's electrical service to other members. The Net-Metering Facility shall remain disconnected until such time as the Cooperative is satisfied, in its sole judgment, that condition(s) justifying the disconnection have ended or have been corrected.

9. Installation and Maintenance: Except for the bi-directional metering equipment owned and maintained by the Cooperative, all equipment on member-generator's side of the delivery point, including the required disconnecting switch or disconnecting protection equipment, shall be provided and maintained in satisfactory operating condition by member-generator, and shall remain the property and responsibility of the member-generator or third party lessor. The Cooperative shall bear no liability for member-generator's or third party lessor's equipment or for the consequences of its operation.

10. Indemnity and Liability: Each Party as indemnitor shall defend, hold harmless, and indemnify the other Party and the directors, officers, employees, and agents of the other Party against and from any and all loss, liability, damage, claim, cost, charge, demand, or expense (including any direct, indirect or consequential loss, liability, damage, claim, cost, charge, demand, or expense, including attorney's fees) for injury or death to persons, including employees of either Party, and damage to property, including property of either Party, arising out of or in connection with (a) the engineering, design, construction, maintenance, repair, operation, supervision, inspection, testing, protection or ownership of the indemnitor's facilities, or (b) the making of replacements, additions, improvements or reconstruction of the indemnitor's facilities provided, however, member-generator's duty to indemnify the Cooperative hereunder shall not extend to loss, liability, damage, claim, cost, charge, demand, or expense resulting from interruptions in electrical service to the Cooperative's members other than member-generator.

11. Net Metering Administration and Accounting Fee or NMAAF: An administrative and accounting charge applicable to a Net Metering facility. Member-generator shall pay a basic charge as identified on West Oregon Electric's Rate Schedules to cover its share of the administrative and accounting costs of the Net-Metering program; the fee shall be billed and paid for at the time payment for electrical service is due as follows:

A. In the case where the involved member elects to allow West Oregon Electric Cooperative to acquire ownership of all renewable attributes associated with the energy generated, including Renewable Energy Credits or RECs, a one-time Set Up NMAAF will be charged to cover the Cooperative's costs incurred establishing the service and modifying the

accounting systems involved to monitor and account for energy used, generated and corresponding value accumulated.

B. In the case where the involved member elects to **not** allow West Oregon Electric Cooperative to acquire ownership of all renewable attributes associated with the energy generated, including Renewable Energy Credits or RECs, a one-time Set Up and subsequent monthly, continuing NMAAF will be charged to cover the Cooperative's costs incurred establishing the service and modifying and administration of the accounting systems involved to monitor and account for energy used, generated and corresponding value accumulated.

- 12. Pre-Operation Inspection:** Prior to interconnection and operation, member-generator shall cause the Net-Metering Facility and associated interconnection and disconnection equipment to be inspected and approved by the state electrical inspector and by any other governmental authority having jurisdiction, and proof of such inspection and approval shall be furnished to the Cooperative.
- 13. Access:** Authorized Cooperative employees shall have the right to enter the member-generator's property at any time, with or without notice, for the purpose of inspecting and/or testing the interconnection, disconnecting device and bi-directional metering equipment in order to insure proper operations and compliance with applicable regulations. The member-generator shall pay the Cooperative \$75 per inspection, payable within ten days of invoice. The Cooperative shall exercise this right in a reasonable manner. **This provision does not create a duty on the part of the Cooperative to inspect and/or test the member-generator's Facility and the member shall remain entirely responsible and obligated, as provided herein, for the proper operation of such Facility.**
- 14. Litigation Expense:** In the event of commencement of any suit, action or other proceeding to enforce performance of this agreement, or to enforce the Cooperative's rights relating to any issue peculiar to federal bankruptcy law, member-generator agrees to pay to Cooperative, whether or not the matter proceeds to final judgment or decree, in addition to costs and disbursements allowed by law, such sum as the court, arbitrator or other adjudicator may judge reasonable as an award of attorney fees in such suit, action or other proceeding, or in any appeal therefrom. Such sum shall include an amount estimated by the court, arbitrator or adjudicator, as the reasonable costs and fees to be incurred by the Cooperative in collecting any monetary judgment or award or otherwise enforcing such award, order, judgment or decree entered in such suit, action or other proceeding, and to collect or realize on any such award, order, or judgment. In the event the Cooperative hires an attorney to enforce this agreement, member-generator agrees to pay all reasonable attorney fees and costs incurred in any such efforts, including any efforts related to issues peculiar to federal bankruptcy law, whether or not suit or action is commenced.

In witness whereof, the Parties hereto have caused two originals of this Agreement to be executed by their duly authorized representatives. This Agreement is effective as of the latter of the two dates set forth below.

MEMBER-GENERATOR

Name: _____ Title: _____

Signature Date: _____

WEST OREGON ELECTRIC COOPERATIVE

Name: _____ Title: _____

Signature Date: _____

Exhibit A

Policy 311
(Net-Metering Services)

Net-Metering Agreement

Section 1. Member Generator Information

Name _____

Mailing Address _____

Street Address
(If different than above) _____

Daytime Phone _____ Evening Phone _____

Utility Member Account Number(s) (from utility bill(s)): _____

In the case of aggregation of meters/accounts; The Net Metering Facility will be installed on my property (tax lot) _____ (from property tax bill) which corresponds to my Account Number _____ and will also be used to provide for my energy needs on my property (tax lot) _____ (from property tax bill) which corresponds to my Account Number _____ .

Section 2. Net-Metering Facility Information

System Type (Check Box): -Solar -Wind -Fuel Cell -Hydroelectric

Generator Size (kW AC) _____

Inverter Manufacturer _____ Inverter Model _____

Inverter Serial Number _____ Inverter Power Rating _____

Inverter Location _____

Estimated Annual kWhr _____

Section 3. Installation Information

Licensed Electrician _____ OR Contractor # _____

Mailing Address _____

Daytime Phone _____ Installation Date _____

Section 4. Disposition of Excess Generation Credit

(Check one)

_____ to the member-generator; _____ to the Cooperative's low-income energy assistance program. (WOEC Care to Share)

Section 5. Certification(s)

1. (If an inverter is used) The Net-Metering Facility's inverter meets the requirements of IEEE 929, Recommended Practice for Utility Interface of Photovoltaic (PV) Systems and Underwriters Laboratories (UL) Subject 1741, Standard for Static Inverters and Charge Controllers for Use in Photovoltaic Power Systems; and the National Electric Code (NEC), Article 690 (for Photovoltaic Power Systems) and Article 705.

Signed (Equipment Vendor) _____ Date _____

Name (Printed) _____ Company _____

2. The system has been installed to my satisfaction and I have been given system warranty information and an operations manual. I have been instructed regarding the proper operation of the Net-Metering Facility and associated equipment. Also, the installation has received approval and certification from the Oregon Building Codes Division.

Signed (Owner) _____ Date _____

Policy 311

WEST OREGON ELECTRIC COOPERATIVE, INC.
VERNONIA, OREGON

POLICY NO. 504

DAMAGE TO MEMBER PROPERTY

I. Objective

To establish a policy in regards to the payment of damage claims submitted by members, for damage to their property resulting from small localized occurrences.

II. Policy Content

- A. The cooperative will at all times maintain liability insurance that will pay for damage to property caused by negligence or improper acts on the part of the cooperative. It will be the responsibility of the member to submit a written damage claim to the cooperative.
- B. If damage occurs to electric or electronic equipment through the cooperative's electrical system due to natural events ("Acts of God") and the cooperative is not negligent or otherwise responsible, there will be no reimbursement.
- C. The cooperative will not pay for claims where the cooperative has no record of an occurrence that may have caused the damage or for damage resulting from actions of the public, other utilities, or power suppliers.
- D. Any payment or payments under this policy shall be at the cooperative's sole discretion.
- E. The cooperative will not pay for claims to repair concrete walks, concrete patios, asphalt driveways, etc. that were damaged while repairing the cooperative's electrical facilities.

III. Responsibility

The board of directors will be responsible for any changes or revisions to this policy. The general manager will be responsible for carrying out this policy.

IV. Review Date

The provisions of this policy will be reviewed at the first Board of Directors meeting two years after last revision or review.

Date Adopted: 09/23/97

Attested: s/ Sam Hearing, Secretary

Date Reviewed: 09/15/98

Attested: s/ Sam Hearing, Secretary

Date Reviewed: 09/19/00

Attested: s/ Sam Hearing, Secretary

Date Revised: 09/17/02

Attested: s/ Sam Hearing, Secretary

Date Reviewed: 09/21/04

Attested: s/ Randall Aultman, Secretary

Date Reviewed: 09/26/06

Attested: s/ Randall Aultman, Secretary

Date Reviewed: 09/23/08

Attested: s/ Dixie London, Secretary

Date Reviewed: 09/28/10

Attested: s/ Bob Paleck, Secretary

Date Reviewed: 09/18/12

Attested: s/ Bob Paleck, Secretary

Date Reviewed: 09/16/14

Attested: s/ Larry Averitt, Secretary

Date Reviewed: 09/27/16

Attested: _____
Larry Averitt, Secretary